

06/08/2020 3:20 pm

**Office of the  
City Clerk**

**NOTICE and AGENDA  
Combined Meeting of  
Tulsa Airports Improvement Trust – Special Meeting  
Tulsa Airport Authority – Regular Meeting  
THURSDAY, June 11, 2020, 8:30 a.m.  
Airport Conference Room A-211  
Via Zoom Videoconference  
Tulsa International Airport  
7777 Airport Drive,  
Tulsa, Oklahoma**

The Trustees of the Tulsa Airports Improvement Trust (TAIT) and the Members of the Tulsa Airport Authority (TAA) will hold a public meeting by video and teleconferencing via Zoom, an online meeting and web conferencing tool.

The public may attend the meeting via videoconferencing and/or teleconferencing by joining from a computer, tablet, or smartphone using the following link:  
<https://zoom.us/j/97584131704>

Or by telephone via any of the following:

+1 669 900 6833	+1 346 248 7799	+1 253 215 8782
+1 929 436 2866	+1 301 715 8592	+1 312 626 6799

Meeting ID: 975 8413 1704

The following Trustees plan to attend remotely via Zoom video conferencing, provided that they may still be permitted to appear and attend at the meeting site, Airport Conference Room #A211.  
Trustees:

Jeff Stava, Chair; Kian Kamas, Mayor's Designee; Joe Robson, Vice-Chair; Mary Smith Crofts, and Kent Harrell.

If during this meeting our audio is lost or compromised, we will attempt to restore communications for a maximum of thirty (30) minutes. If we are unable to restore communications, the meeting will reconvene Thursday, June 11<sup>th</sup> @ 4:00p.m., at the address referenced above and by video/teleconference at: <https://zoom.us/j/91668387309>

Or by telephone via any of the following:

+1 253 215 8782	+1 346 248 7799	+1 346 248 7799
+1 669 900 6833	+1 301 715 8592	+1 929 436 2866

Meeting ID: 916 6838 7309

**Combined Meeting of  
Tulsa Airports Improvement Trust – Special Meeting  
Tulsa Airport Authority – Regular Meeting  
THURSDAY, June 11, 2020, 8:30 a.m.**  
Airport Conference Room A-211  
Via Zoom Videoconference  
Tulsa International Airport  
7777 Airport Drive  
Tulsa, Oklahoma

---

Call Combined Meeting of the Trustees of the Tulsa Airports Improvement Trust and Meeting of the Members of the Tulsa Airport Authority to order.

1. Approve the Minutes of the Combined May 14, 2020 Meeting of TAIT and TAA.

2. **Financial and Operating.**

Receive and File Operating Reports – TUL/RVS.

- Chief Executive Officer Report
- Chief Financial Officer Report

**Other Contract Action.**

3. Approve Fiscal Year July 1, 2020 through June 30, 2021 (FY21) TAIT Budget, Schedule of Rates, Fees & Charges, and the Operating Budget for Management of the Parking System – TUL and RVS.

- TAIT Annual Budget in an amount not to exceed \$44,080,878.00
- TAIT Schedule of Rates, Fees, & Charges – See Attached (Adjusted per Airline Use Lease Agreements and IPDI economic indices or Consumer Price Index (CPI)
- Parking System Management Budget \$1,773,137.00 (Included in the TAIT Operating Budget)

4. Approve Memorandum of Understanding (“MOU”) between the City and TAIT regarding allocation of Airport Revenues to the City for services performed by the City in support of the Airport for FY20-21 in the amount of \$52,389, effective July 1, 2020 – TUL/RVS.

5. Approve temporary rate adjustment to aircraft parking under TAIT’s Published Rates, Fees and Charges for Signatory Airlines.

6. Accept pending FAA AIP Grant (Runway 18R-36L Pavement Rehabilitation Project) in an amount up to \$6,850,000.00 – TUL
7. Accept pending FAA AIP Supplemental Discretionary Grant (Runway 18R-36L RSA Project) in an amount up to \$5,390,000 – TUL
8. Approve Directors and Officers/Employee Liability Insurance Policy from Navigators Insurance Company and Premium in the amount not-to-exceed \$28,267.00.
9. Approve and Award Agreement with Adams Asphalt Maintenance, LLC for repairs and maintenance to the north half of the Economy Lot, for approximately 277,302 square feet in an amount not-to-exceed \$39,756.75 – TUL
10. Approve Tower Camera Sponsorship Agreement with Cox Media Group (KOKI Fox23, KMYT my41) for one (1) year with two (2) one-year mutual options to renew, subject to the rules and regulations of the Airport Security Program, effective July 1, 2020 – TUL
11. Approve the Tulsa Airports Improvement Trust’s Disadvantaged Business Enterprise (“DBE”) Program Policy, Effective July 1, 2020.

**Capital Improvement Contracts, Amendments, Change Orders, or Other Action.**

**Contracts.**

12. Approve Purchase Agreement (Piping/Duct Abatement) with Asbestos Handlers Incorporated, in the amount of \$38,900.00. – TUL
13. Accept Bid and Approve Award of Contract to APAC Central Inc. (Runway 18R-36L RSA and Pavement Rehabilitation Project) in the amount of \$11,350,000, subject to receipt of FAA Grant funds – TUL
14. Award Contract (Runway 18R-36L RSA and Pavement Rehabilitation Project) with Atkins North America, for Construction Observation Services in an amount not-to-exceed \$559,000.00, subject to receipt of FAA Grant funds – TUL

**Contract Amendments.        No items.**

**Change Orders.**

15. Approve Change Order No. 6 (Schwab Hall Project –Phase 2 & 3) with Manhattan Construction Company in the amount of \$70,304.00—TUL

**Change of Quantities.**

16. Approve Change of Quantities No. 3 (Schwab Hall Project –Phase 2 & 3) with Manhattan Construction Company in the amount of \$28,044.28—TUL

This change reconciles plan quantities increase of scaffolding and an increase in carpeting.

	Amount	Percent Change
Original contract amount:	\$6,833,840.60	
Total change orders:	\$229,090.62	3.4%
Total change of quantities:	\$129,496.64	1.9%
Total cost:	\$7,193,009.26	5.3%

**Other Contract Action.       None.**

**Contracts, Leases, Licenses or Other Action.**

17. Approve Airport Non-Signatory Air Carrier Sublease and License with Frontier Airlines, Inc. effective March 1, 2020 for one year at the standard non-signatory rate-TUL (F20-100).
18. Approve Sublease Agreement (Lot 7, Block 7A, Northeast Hangar Development; Hangar B-19) with William M. Meeks III and Rebecca Meeks, for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective August 1, 2020 – RVS. (F21-003)
19. Approve Acknowledgment and Consent to Collateral Assignment from Mark Schwartz, to MidFirst Private Bank (Lot 5, Block 13, Northeast Hangar Development; Hangar B-114). Effective upon approval – RVS (F05-055).
20. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 8, Block 7A, Northeast Hangar Development; Hangar B-20) from Robert J. Norman, II and Kimberly A. Norman to Hern Family Revocable Trust dated April 10, 1998, as amended and restated February 15, 2012, effective upon closing but no later than June 15, 2020-RVS. (F03-059).
21. **Other TAIT Business.**
22. **TAA Business.**
23. **Adjourn.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE CONTACT JEFF SHAW, AT 918-838-5000.