

05/11/2020 4:40 pm

Office of the
City Clerk

**Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

THURSDAY ~ MAY 14, 2020 ~ 8:30 a.m.

AIRPORT CONFERENCE ROOM #A211

TULSA INTERNATIONAL AIRPORT

7777 AIRPORT DRIVE

TULSA, OKLAHOMA

The Trustees of the Tulsa Airports Improvement Trust (TAIT) and the Members of the Tulsa Airport Authority (TAA) will hold this meeting by videoconferencing and teleconferencing via **Webex**, an online meeting and web conferencing tool.

TAIT Trustees, TAA Members, and the public may attend the Board meeting via videoconferencing and teleconferencing by joining from a computer, tablet, or smartphone using the following link:

<https://tulsaairports.webex.com/tulsaairports/j.php?MTID=m2b2e637473ee7c8894c8e4bd7b4d9806>

Trustees and members of the public can also dial in using their phone by dialing:

+1-469-210-7159 United States Toll (Dallas) or

+1-312-535-8110 United States Toll (Chicago)

Participants must enter this Access Code: 964 060 061

The public may also join from the following options:

From a video system or application

Dial 965729144@tulsaairports.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

From a Microsoft Lync or Microsoft Skype for Business

Dial 965729144.tulsaairports@lync.webex.com

The following Trustees/Members plan to attend remotely via **Webex** video conferencing, provided that they may still be permitted to appear and attend at the meeting site, Airport Conference Room #A211.

Trustees: Jeff Stava, Chair; G. T. Bynum, Mayor; Joe Robson, Vice-Chair; Mary Smith Crofts, and Kent Harrell.

If during this meeting our audio is lost or compromised, we will attempt to restore communications for a maximum of thirty (30) minutes. If we are unable to restore communications, the meeting will reconvene today, Thursday, April 9th @ 4:00p.m., at the Airport Small Conference Room, Suite A-211, 7777 Airport Drive, Tulsa OK. In the event the meeting is reconvened, you may access the reconvened meeting virtually at:

<https://tulsaairports.webex.com/tulsaairports/j.php?MTID=m1cfbb447f162652b637237a5fc44a6fa>

Trustees and members of the public can also dial in using their phone by dialing:

+1-469-210-7159 United States Toll (Dallas) or

+1-312-535-8110 United States Toll (Chicago)

Participants must enter this Access Code: 965 921 491

The public may also join from the following options:

From a video system or application:

Dial 965744787@tulsaairports.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

From a Microsoft Lync or Microsoft Skype for Business

Dial 965744787.tulsaairports@lync.webex.com

Call Combined Meeting of the Trustees of the Tulsa Airports Improvement Trust and Meeting of the Members of the Tulsa Airport Authority to order.

- 1. Approve the Minutes of the Combined April 9, 2020 Meeting of TAIT and TAA.**
- 2. Financial and Operating.**
 - 2.A. Receive and File Operating Reports – TUL/RVS.
 - Chief Executive Officer Report
 - Chief Financial Officer Report
 - 2B. Receive Draft of FY2020 – 2021 (FY21) TAIT Annual Budget to be considered at the June 2020 Board Meeting – TUL/RVS.
 - 2.C. Accept and Approve Pending FAA Cares Act Grant Agreement in an amount not-to-exceed \$15,547,550.00 – TUL.
 - 2.D. Accept and Approve Pending FAA Cares Act Grant Agreement in an amount not-to-exceed \$157,000.00 – RVS.
 - 2.E. Approve Full Bundle Subscription Term Agreement with Paylocity Corporation for the provision of payroll and related services for one (1) year in an amount not-to-exceed \$23,826.00, effective May 14, 2020 – TUL/RVS.
 - 2.F. Approve Construction Reimbursable Agreement (RA) between TAIT and the FAA (to relocate the Glide Slope, due to narrowing; and re-pavement of Runway 18R/36L at Tulsa International Airport in Tulsa Oklahoma) in the amount of \$334,504.07, subject to receipt of FAA Grant funds – TUL.

2.G. Approve revisions to TAIT Human Resources Policy Manual Sections 7.1 Vacation and 7.13 Leave Donation Program – TUL/RVS.

2.H. Approve and Award Agreement with Adams Asphalt Maintenance, LLC for repairs and maintenance to the north half of the Economy Lot, for approximately 290,221 square feet in an amount not-to-exceed \$40,750.87 – TUL.

3. Capital Improvement Contracts, Amendments, Change Orders, or Other Action.

3.A. Reserved. ~ No items.

3.B. Contracts. ~ No items.

3.C. Contract Amendments. ~ No items.

3.D. Change Orders.

3.D.1. Approve Change Order No. 5 (Schwab Hall Project–Phases 2 & 3) with Manhattan Construction Company in the amount of <\$581.40> – TUL.

3.D.2. Approve Change Order No. 1 (Schwab Hall Project–Phase 5, Bag Claim Roofs) with Keith Construction Company in the amount of \$1,847.10 – TUL.

3.D.3. Approve Change Order No. 1 (R/W 1R-19L Pavement Rehabilitation Project) with Ellsworth Construction, LLC in the amount of <\$206,795.00> – RVS.

3.E. Change of Quantities.

3.E.1. Approve Change of Quantities No. 2 (Schwab Hall Project–Phases 2 & 3) with Manhattan Construction Company in the amount of <\$14,817.30> – TUL.

3.E.2. Approve Change of Quantities No. 1 (Schwab Hall Project –Phase 5, Bag Claim Roofs) with Keith Construction Company in the amount of <\$23,000.00> – TUL.

3.E.3. Approve Change of Quantities No. 1 (R/W 1R-19L Pavement Rehabilitation Project) with Ellsworth Construction, LLC in the amount of \$227,626.00.00 – RVS.

3.F. Other Contract Action.

3.F.1 Accept Project and Approve Final Payment (R/W 1R-19L Pavement Rehabilitation Project) with Ellsworth Construction, LLC in the amount of \$209,836.29 – RVS.

3.F.2 Accept Project and Approve Final Payment (Schwab Hall Phase 5 Project, Bag Claim Roof Replacement) with Keith Construction Co., LLC in the amount of \$120,498.34 – TUL.

4. Contracts, Leases, Licenses or Other Action.

4.A. Approve Amendment No. 1 to Sublease Agreement (Lots 2 & 3, Block 6, Southwest Commercial Area) with Destinations EFC, LLC to revise its license under the Sublease from Fixed Base Operator to flight training and flight club, effective April 1, 2020 – TUL.

- 4.B. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 3, Block 12, Northeast Hangar Development) from Oscar L. and/or Brett Taylor to Ross Thomas Wright, III and Susan B. Wright, effective upon approval – RVS.
- 4.C. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 5, Block 13, Northeast Hangar Development) from Carl Snow to Mark Schwartz, effective upon closing, but no later than May 31, 2020 – RVS.
- 5. Other TAIT Business.**
- 6. TAA Business.**
- 7. Adjourn.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY MAY 13, 2020.