

**Notice and Agenda of  
Combined Meeting of  
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING  
and TULSA AIRPORT AUTHORITY - REGULAR MEETING  
THURSDAY ~ FEBRUARY 13, 2020 ~ 8:30 a.m.  
AIRPORT CONFERENCE ROOM #A211  
TULSA INTERNATIONAL AIRPORT  
7777 AIRPORT DRIVE  
TULSA, OKLAHOMA**

**Call Combined Meeting of the Trustees of the Tulsa Airports Improvement Trust and Meeting of the Members of the Tulsa Airport Authority to order.**

- 1. Approve the Minutes of the Combined January 9, 2020 Meeting of TAIT and TAA.**
- 2. Financial and Operating.**
  - 2.A. Receive and File Operating Reports – TUL/RVS.
    - Chief Executive Officer Report
    - Chief Financial Officer Report
    - Director of Customer Experience Report
  - 2.B. Approve Subscription Services Contract with L3Harris Technologies, Inc. for one (1) year in an amount not-to-exceed \$30,000.00, billed monthly at \$2,500.00, with one (1) one-year option to renew, effective March 1, 2020 – TUL.
  - 2.C. Accept Bid and Award Contract for Preconditioned Air Units with Verde GSE Inc., the lowest responsible bidder, in the amount of \$187,237.00 – TUL.
  - 2.D. Approve Agreement for Professional Services with American Municipal Tax-Exempt Compliance Corporation (AMTEC) for Arbitrage Calculation Services for five (5) years with three (3) one-year options in an amount not-to-exceed \$3,400.00 per year for the first five (5) years, effective January 1, 2020 – TUL/RVS.
  - 2.E. Approve Purchase and Installation through Associated Time Instrument Co. Inc. (Parking Access Revenue Control System upgrade contractor) of seven (7) digital exit toll plaza signs in an amount not-to-exceed \$28,982.97. This includes seven (7) LED single face outdoor weather resistant green letter signs (14”H x 42”W x 2.5D”), price includes installation and electrical connection.
- 3. Capital Improvement Contracts, Amendments, Change Orders, or Other Action.**
  - 3.A. **Reserved.** ~ No items.
  - 3.B. **Contracts.** ~ No items.

**3.C. Contract Amendments.** ~ No items.

**3.D. Change Orders.**

3.D.1. Approve Change Order No. 2 (Schwab Hall Project–Phases 2 & 3) with Manhattan Construction Company in the amount of \$123,946.22 – TUL.

**3.E. Change of Quantities.** ~ No items.

**3.F. Other Contract Action.** ~ No items.

**4. Contracts, Leases, Licenses or Other Action.**

4.A. Approve Acknowledgement and Consent to Subtenant with Aircraft Ground Service Equipment, LLC, effective January 1, 2020 – TUL.

4.B. Approve Sublease Agreement (Fuel Farm) with Southwest Airlines for twenty (20) years with two (2) five-year options to extend the term, effective February 1, 2020 – TUL.

4.C. Approve Other Transaction Agreement with the Transportation Security Administration for use of space and cost reimbursement for TSA Security Checkpoint and Baggage Screening Areas, effective March 1, 2020 through January 31, 2025 – TUL.

4.D. Approve Amendment No. 2 to Food & Beverage Concession Lease Agreement with DN TUL, LLC to add 142 feet of additional office space effective March 1, 2020 – TUL.

4.E. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 4, Block 1C, Northwest Hangar Area, Hangar A-24) from Richard Corley to NWA24, LLC, effective upon closing but no later than February 29, 2020 – RVS.

4.F. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 1, Block 9, Northeast Hangar Development, Hangar B-63) from Hodges Properties, LLC to Planenutts, LLC, effective upon closing but no later than February 29, 2020 – RVS.

**5. Other TAIT Business.**

**6. TAA Business.**

**7. Adjourn.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY FEBRUARY 12, 2020.