

10/07/2019 4:08 pm

MELISSA C. STICE
CITY CLERK

**Notice and Agenda of
Combined Meeting of**

**TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

THURSDAY ~ OCTOBER 10, 2019 ~ 8:30 a.m.

AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 AIRPORT DRIVE
TULSA, OKLAHOMA

Call Combined Meeting of the Trustees of the Tulsa Airports Improvement Trust and Meeting of the Members of the Tulsa Airport Authority to order.

- 1. Approve the Minutes of the Combined September 12, 2019 Annual Meeting of TAIT and TAA.**

- 2. Financial and Operating.**
 - 2.A. Receive and File Operating Reports – TUL/RVS.
 - Chief Executive Officer Report
 - Chief Financial Officer Report

 - 2.B. Approve the following Resolution:

A RESOLUTION OF TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST (“TRUSTEES”) AUTHORIZING THE ISSUANCE AND SALE OF GENERAL AIRPORT REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$20,000,000 CONSISTING OF ONE OR MORE SERIES TO BE DESIGNATED “TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST, GENERAL AIRPORT REVENUE REFUNDING BONDS,” FOR THE PURPOSE OF PROVIDING FUNDS TO FUND ALL OR A PORTION OF CERTAIN OUTSTANDING GENERAL AIRPORT REVENUE BONDS OF THE TRUSTEES, FUND A BOND RESERVE FUND DEPOSIT, AND PAY COSTS OF ISSUANCE THEREFOR; AUTHORIZING THE SALE OF THE BONDS BY NEGOTIATION AND WAIVING COMPETITIVE BIDDING ON THE SALE OF THE BONDS; AUTHORIZING SALE OF THE BONDS AT A DISCOUNT OR PREMIUM; AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT BY AND BETWEEN THE TRUSTEES AND RBC CAPITAL MARKETS LLC AS THE UNDERWRITER, PROVIDING FOR THE PURCHASE OF THE BONDS, IN SUCH FORM AND UPON SUCH TERMS, PROVISIONS AND CONDITIONS, WHICH MAY INCLUDE FORWARD-DELIVERY TERMS, AS SHALL BE APPROVED BY THE CHAIR OR VICE CHAIR OF THE TRUSTEES; AUTHORIZING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL BOND INDENTURE, BY AND BETWEEN THE TRUSTEES AND BOKF, NATIONAL ASSOCIATION, AS TRUSTEE; PROVIDING FOR THE ISSUANCE OF AND SECURITY FOR ONE OR MORE SERIES OF THE BONDS IN SUCH FORM AND UPON SUCH TERMS, PROVISIONS AND CONDITIONS AS SHALL BE APPROVED BY THE CHAIR OR VICE CHAIR OF THE TRUSTEES; AUTHORIZING THE PREPARATION AND DELIVERY OF A PRELIMINARY OFFICIAL STATEMENT AND AN OFFICIAL STATEMENT RELATING TO THE BONDS IN SUCH FORM AND CONTAINING SUCH TERMS, PROVISIONS AND CONDITIONS AS SHALL BE APPROVED BY THE CHAIR

OR VICE CHAIR OF THE TRUSTEES; AUTHORIZING THE EXECUTION AND DELIVERY OF A CONTINUING DISCLOSURE AGREEMENT BY AND BETWEEN THE TRUSTEES AND BOKF, NATIONAL ASSOCIATION, AS TRUSTEE, RELATING TO THE BONDS IN SUCH FORM AND UPON SUCH TERMS, PROVISIONS AND CONDITIONS AS SHALL BE APPROVED BY THE CHAIR OR VICE CHAIR OF THE TRUSTEES; APPROVING THE OBTAINING FROM AN INSURER OF A MUNICIPAL BOND INSURANCE POLICY RELATING TO THE BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSURANCE AGREEMENT BY AND BETWEEN THE TRUSTEES AND THE BOND INSURER RELATING TO SUCH POLICY; AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW DEPOSIT AGREEMENT BY AND BETWEEN THE TRUSTEES AND BOKF, NATIONAL ASSOCIATION, AS ESCROW TRUSTEE, PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING BONDS OF THE TRUSTEES, IN SUCH FORM AND UPON SUCH TERMS, PROVISIONS AND CONDITIONS AS SHALL BE APPROVED BY THE CHAIR OR VICE CHAIR OF THE TRUSTEES; APPROVING THE APPOINTMENT OF BOKF, NATIONAL ASSOCIATION AS THE TRUSTEE AND THE REGISTRAR AND PAYING AGENT FOR EACH SERIES OF THE BONDS; MAKING CERTAIN OTHER FINDINGS AND DETERMINATIONS AND OTHERWISE PROVIDING AUTHORIZATION FOR OTHER ACTIONS NECESSARY WITH RESPECT TO THE ISSUANCE OF EACH SERIES OF THE BONDS.

- 2.C. Approve TAIT's Policy on Free Speech and Expressive Activity – TUL/RVS.
- 2.D. Approve TAIT's Purchasing Policy – TUL/RVS.
- 2.E. Approve Attorney Engagement Agreement with Conner & Winters, LLP for specialized legal services requiring financing expertise for TAIT's issuance of General Airport Revenue Refunding Bonds, Series 2020A, in an amount not-to-exceed \$25,000.00 – TUL.
- 2.F. Award Bid and Approve purchase from Associated Time Instruments Co. Inc. dba Associated Time & Parking Controls, the lowest responsible bidder, for the Airport Parking Access and Revenue Control System (PARCS) in the amount of \$858,985.60 – TUL.
- 2.G. Accept Bid and Award Contract (Mowing and Landscape Maintenance) with G&G Lawn and Landscaping Inc., the lowest responsible bidder, for one (1) year with four (4) one-year renewal options in the amount of \$103,162.12, effective January 1, 2020 – TUL.
- 2.H. Accept Bid and Award Contract (Airfield Deicing Product) with Nachurs Alpine Solutions Industrial, the sole bidder, in the amount of \$4.48 per gallon of liquid deicer and \$.83 per pound for solid deicer, for one (1) year with four (4) one-year renewal options with an annual 5% price escalation, effective November 1, 2019 – TUL.
- 3. Capital Improvement Contracts, Amendments, Change Orders, or Other Action.**
- 3.A. Reserved.** ~ No items.

3.B. Contracts.

- 3.B.1 Accept Bid and Approve Contract for Schwab Hall Phase V Project (Bag Claim Roof Replacement) with Keith Construction Company, LLC in the amount of \$1,297,418.00 – TUL.
- 3.B.2 Award Contract for Construction Management Services for Schwab Hall Phase V Project (Bag Claim Roof Replacement) with GH2 Architects in an amount not-to-exceed \$61,160.50 – TUL.

3.C. Contract Amendments. ~ No items.

3.D. Change Orders.

- 3.D.1 Approve Change Order No. 5 (Taxiway Juliet North Paving Project) with Emery Sapp & Sons in the amount of \$43,850.00 – TUL.

3.E. Change of Quantities.

3.F. Other Contract Action. ~No items.

4. Contracts, Leases, Licenses or Other Action.

- 4.A. Approve Sublease Agreement with the Department of the U.S. Air Force for the Air National Guard Base, effective November 1, 2019 – TUL.
- 4.B. Approve Sublease Agreement with Christiansen Aviation, Inc. (Tie-down Blocks 9 & 10, Southwest Commercial Area) for five (5) years at the standard rate, effective December 1, 2019 – RVS.
- 4.C. Approve Sublease Agreement (Lot 5, Block 4, Southwest Commercial Area) with RVES Co., LLC for twenty (20) years with one (1) five-year option to extend the term at the standard rate, effective December 1, 2019 – RVS.
- 4.D. Approve Sublease Agreement (Lot 1, Block 3, Southwest Commercial Area) with D & E Associates, LLC for twenty (20) years with one (1) five-year option to extend the term at the standard rate, effective January 1, 2020 – RVS.
- 4.E. Approve Sublease Agreement (Lot 6, Block 5, Southwest Commercial Area) with Christiansen Aviation, Inc. for twenty (20) years with one (1) five-year option to extend the term at the standard rate, effective December 1, 2019 – RVS.

5. Other TAIT Business.

6. TAA Business.

6.A. Approve the following Resolution:

A RESOLUTION OF THE TULSA AIRPORT AUTHORITY RELATING TO THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST; RATIFYING, CONFIRMING AND APPROVING THE ISSUANCE AND SALE BY NEGOTIATION OF REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$20,000,000, CONSISTING OF ONE OR MORE SERIES TO BE DESIGNATED "TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST, GENERAL AIRPORT REVENUE REFUNDING BONDS"; APPROVING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL BOND INDENTURE BY AND BETWEEN THE TRUSTEES AND BOKF, NATIONAL ASSOCIATION, AS TRUSTEE; PROVIDING FOR THE ISSUANCE AND SECURITY FOR ONE OR MORE SERIES OF THE BONDS; APPROVING THE RESOLUTION ADOPTED BY THE TRUSTEES ON OCTOBER 10, 2019, AUTHORIZING THE ISSUANCE FROM TIME TO TIME OF ONE OR MORE SERIES OF THE BONDS; APPROVING THE APPOINTMENT OF BOKF, NATIONAL ASSOCIATION, AS THE TRUSTEE AND REGISTRAR AND PAYING AGENT AND OTHER PARTIES; AND OTHERWISE PROVIDING WITH RESPECT TO THE ISSUANCE OF EACH SERIES OF THE BONDS.

7. Adjourn.

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY OCTOBER 9, 2019.