

**Notice and Agenda of  
Combined Meeting of  
TULSA AIRPORTS IMPROVEMENT TRUST - ANNUAL MEETING  
and TULSA AIRPORT AUTHORITY - ANNUAL MEETING  
THURSDAY ~ SEPTEMBER 12, 2019 ~ 8:30 a.m.**

(or as soon thereafter as the 8:30 a.m. meetings of TIADT and TMAT are concluded)

AIRPORT CONFERENCE ROOM #A211  
TULSA INTERNATIONAL AIRPORT  
7777 AIRPORT DRIVE  
TULSA, OKLAHOMA

**AGENDA ~**

**Call Combined Annual Meeting of the Trustees of the Tulsa Airports Improvement Trust and Annual Meeting of the Members of the Tulsa Airport Authority to order.**

- 1. Approve the Minutes of the August 8, 2019 Special Meeting of TAIT and the Regular Meeting of TAA.**
- 2. Financial and Operating.**
  - 2.A. Receive and File Operating Reports – TUL/RVS.
    - C.E.O. Report
    - Financial Report
    - Airport Customer Survey Report
  - 2.B. Receive and File the Annual Report from TAIT Secretary – TUL/RVS.
  - 2.C. Annual Election of Officers of Tulsa Airports Improvement Trust and Tulsa Airport Authority – TUL/RVS.
  - 2.D. Accept OAC Grant for Airport Facilities Terminal Integration Laboratory (AFTIL) in the amount of \$300,000.00 – TUL.
  - 2.E. Enter into a Reimbursable Agreement (RA) (AFTIL Study – Relocate ATCT without TRACON at Tulsa International Airport (TUL)) with the FAA in the amount of \$494,608.23 – TUL.
  - 2.F. Enter into a Reimbursable Agreement (RA) (Non-Federal Limited Design and Implementation Reimbursable Agreement) with the FAA in the amount of \$99,412.50 – TUL.
  - 2.G. Approve Amendment No. 1 to Ground Transportation Operating Agreement with Rasier, LLC (Uber), effective August 1, 2019 – TUL.

- 2.H. Receive for review TAIT's Draft Policy on Free Speech and Expressive Activity – TUL/RVS.
- 2.I. Receive for review TAIT's Draft Purchasing Policy – TUL/RVS.
- 2.J. Receive and Reject Bid (Parking Revenue Control System) – TUL.
- 2.K. Approve purchase from Bill Knight Ford for three (3) Ford pickup trucks in the amount of \$93,986.00, utilizing State contract SW035 – TUL.
- 2.L. Approve purchase from Arrowhead Truck Equipment, Inc. in the amount of \$18,815.00, the lowest responsible quote – TUL.
- 2.M. Approve purchase from Clark Equipment Company dba Bobcat Company in the amount of \$49,992.40 for the following equipment, utilizing State contract SW0192 – TUL.
- 2.N. Approve Workers Compensation Insurance through CompSource Mutual Insurance Company, provided through Insurica, for one (1) year in the annual amount of \$174,767.00 with a \$3,000.00 deductible per claim, effective October 1, 2019 – TUL/RVS.
- 3. Capital Improvement Contracts, Amendments, Change Orders, or Other Action.**
  - 3.A. Reserved.** ~No items.
  - 3.B. Contracts.** ~No items.
  - 3.C. Contract Amendments.** ~ No items.
  - 3.D. Change Orders.** ~No items.
  - 3.E. Change of Quantities.** ~No items.
  - 3.F. Other Contract Action.**
    - 3.F.1. Accept Project and Approve Final Payment (Taxiway J Pavement Project) with Interstate Highway Construction, Inc. (IHC) in the amount of \$568,909.07 – TUL.
    - 3.F.2. Accept Project and Approve Final Payment (Escalator Project~Phase II) with Keith Construction, LLC in the amount of \$45,031.27 – TUL.
- 4. Contracts, Leases, Licenses or Other Action.**
  - 4.A. Approve Assignment and Assumption of Concession Lease Agreement between Creative Food Group TUL, LLC and DN TUL, LLC (Delaware North), effective upon receipt of documents and closing – TUL.

- 4.B. Approve Amendment No. 2 to Sublease Agreement with Spirit Aerosystems, Inc. ('67-'79 Land), effective October 1, 2019 – TUL.
- 4.C. Approve Concession License Agreement with Smarte Carte, Inc. for provision of luggage carts, massage chairs, and electronics charging stations for a five-year term, effective October 1, 2019 – TUL.
- 4.D. Approve Concession License Agreement with Ready Credit Corporation for one (1) year with five (5) one-year options, effective October 1, 2019 – TUL.
- 4.E. Approve Non-Signatory Sublease and License Agreement with Allegiant Airlines for one (1) year at the standard rate, effective November 1, 2019 – TUL.
- 4.F. Approve Amendment No. 1 to Sublease Agreement with AT&T Communications, Inc. (4021 N. Mingo Road) to increase the leased premises by 300 square feet, effective October 1, 2019 – TUL.
- 4.G. Acknowledge and Consent to Jet Linx Tulsa, LLC as a Subtenant of Premier Jet Center, Inc. dba Legacy Jet Center – TUL.
- 4.H. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment from Boston Torrence, dba Shoe Smiles to Victor Peteet, dba Victor's Shoe Shine – TUL.
- 4.I. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 14, Block 9, Northeast Hangar Development) from Charles W. Harris to Moore Performance Aircraft, LLC, effective upon closing – RVS.
- 4.J. Approve Mutual Termination of Sublease Agreement (Lot 14, Block 9, Northeast Hangar Development) with Moore Performance Aircraft, LLC, effective December 31, 2019 – RVS.
- 4.K. Approve Sublease Agreement (Lot 14, Block 9, Northeast Hangar Development) with Moore Performance Aircraft, LLC for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective January 1, 2020 – RVS.
- 4.L. Approve Sublease Agreement (Lot 8, Block 13, Northeast Hangar Development; Hangar B-111) with Wade & Rae, LLC for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective November 1, 2019 – RVS.
- 4.M. Acknowledge and Consent to The Catering Connection as a Subtenant of RVES Co., LLC – RVS.
- 4.N. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 3, Block 12, Northeast Hangar Development; Hangar B-104) from Oscar L. Taylor to Oscar L. Taylor and/or Brett Taylor, effective September 1, 2019 – RVS.

- 4.O. Approve Acknowledgment and Consent to name change from CMC Leasing, LLC to William Cunningham (Lot 17, Block 7, Southwest Commercial Area), effective upon approval – RVS.
- 4.P. Approve Sublease Agreement (Lot 9, Block 13, Northeast Hangar Development; Hangar B-110) with Metgames, Inc. for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective November 1, 2019 – RVS.
- 4.Q. Approve Sublease Agreement (Lot 4, Block 14, Northeast Hangar Development; Hangar B-121) with Metgames, Inc. for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective November 1, 2019 – RVS.
- 4.R. Approve Termination of Sublease of John Turner (Lot 10, Block 1B Northwest Hangar Area) – RVS.
- 5. Other TAIT Business.**
- 6. TAA Business.**
- 7. Motion to enter into TAIT Executive Session pursuant to 25 O.S. §307(8)(4) for the purposes of communication between the Trustees and Counsel concerning pending investigation(s), claim(s), action(s) or litigation including, but not limited to: Frank Montero dba A.A., Inc. vs. Tulsa Airport Authority a/k/a T.A.I.T. - T.A.A., District Court of Tulsa County, State of Oklahoma, Case No. CV-2014-00072 and Frank Montero v. Tulsa Airport Authority, a/k/a T.A.I.T., Case No. CV-2014-924; Northern District of Oklahoma, Case Number 17-CV-622-TCK-JFJ; Tenth Circuit Court of Appeals, Case Number 18-5011 and related appeal.**
- 8. Adjourn.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY SEPTEMBER 11, 2019.