

**Notice and Agenda of  
Combined Meeting of  
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING  
and TULSA AIRPORT AUTHORITY - REGULAR MEETING  
THURSDAY ~ FEBRUARY 14, 2019 ~ 8:30 a.m.  
AIRPORT CONFERENCE ROOM #A211  
TULSA INTERNATIONAL AIRPORT  
7777 EAST APACHE STREET  
TULSA, OKLAHOMA**

**AGENDA ~**

**Call Combined Meeting of the Trustees of the Tulsa Airports Improvement Trust and Meeting of the Members of the Tulsa Airport Authority to order.**

- 1. Approve the Minutes of the September 27, 2018 Trustee Work Session and the Combined January 10, 2019 Meeting of TAIT and TAA.**
- 2. Financial and Operating.**
  - 2.A. Receive and File Operating Reports – TUL/RVS.
  - 2.B. Receive for review TAIT’s proposed Advertising Policy for TUL.
  - 2.C. Approve Gas Sales Agreement with Clearwater Enterprises for one (1) year, for the purchase of natural gas for TUL. The price is equivalent to the Inside FERC’s Gas Market Report first of the month index posting for ONEOK Gas Transportation LLC, plus a premium of \$0.015/MMBtu. The agreement provides for five (5) facilities, effective April 1, 2019 – TUL.
- 3. Capital Improvement Contracts, Amendments, Change Orders, or Other Action.**
  - 3.A. Reserved.** ~ No items.
  - 3.B. Contracts.** ~ No items.
  - 3.C. Contract Amendments.** ~No items.
  - 3.D. Change Orders.**
    - 3.D.1. Approve Change Order No. 2 (Parking Canopies Project) with A.C. Owen Construction, LLC in the amount of \$2,346.00 – TUL.
    - 3.D.2. Approve Change Order No. 8 (Quick Turnaround Area (QTA) Project) with Magnum Construction, Inc. in the amount of \$12,845.00 – TUL.
    - 3.D.3. Approve Change Order No. 5 (Taxiway J Pavement Project) with Interstate Highway Construction, Inc. (IHC) in the amount of \$66,825.32 – TUL.

**3.E. Change of Quantities.**

3.E.1. Approve Change of Quantities No. 1 (Taxiway J Pavement Project) with Interstate Highway Construction, Inc. in the amount of \$169,955.90 – TUL.

**3.F. Other Contract Action.**

3.F.1. Accept Project and Approve Final Payment (Parking Canopies Project) with A.C. Owen Construction, LLC in the amount \$145,504.11 – TUL.

**4. Contracts, Leases, Licenses or Other Action.**

4.A. Approve Cargo Facility Sublease Agreement (Cargo Building No. 3) with L-3 Technologies, Inc. for five (5) months with two (2) one-year options, effective February 1, 2019 – TUL.

4.B. Approve Amendment No. 2 to Rental Car Concession Agreement with the following Rental Car companies to return to the original allocation of flex spaces and garage location, prior to the parking canopies project, effective January 1, 2019 – TUL.

4.C. Approve Airport Non-Signatory Air Carrier Sublease and License with Frontier Airlines, Inc. for one (1) year at the standard non-signatory rate, effective March 1, 2019 – TUL.

4.D. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Hangar 31 – 3315 N. Memorial Drive) from 31 WJG, Ltd., to Zeeco Hangar, LLC; Approve Mutual Termination of the current Hangar 31 sublease, to be replaced with a new, full-term sublease with Zeeco Hangar, LLC, at the current rate, with CPI-U adjustments every five (5) years, effective March 15, 2019 – TUL.

4.E. Approve Sublease Agreement (Lot 7, Block 1C, Northwest Hangar Area) with Chad J. Williams and Karen Chandler for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective April 1, 2019 – RVS.

4.F. Approve Sublease Agreement (Lot 11, Block 12, Northeast Hangar Development) with Pioneer Asset Management, LLC for fifteen (15) years with two (2) five-year options to extend the term at the standard rate, effective May 1, 2019 – RVS.

4.G. Approve Acknowledgment and Consent to Collateral Assignment (Lot 11, Block 12, Northeast Hangar Development) from Pioneer Asset Management, LLC to Peoples Bank, effective May 1, 2019 – RVS.

4.H. Approve Assignment of Sublease and Acknowledgment and Consent to Assignment (Lot 1, Block 15, Northeast Hangar Development) from Connie Steeper to Airelectric, Inc., effective upon closing, currently scheduled for February 19, 2019, but no later than February 28, 2019 – RVS.

4.I. Approve Mutual Termination of Sublease Agreement (Lot 1, Block 15 Northeast Hangar Development) with Airelectric, Inc., effective upon closing but no later than February 19, 2019 – RVS.

- 4.J. Approve Commercial Sublease Agreement (Lot 1, Block 15, Northeast Hangar Development) with Airelectric, Inc. for twenty (20) years with one (1) five-year option to extend at the standard rate, effective March 1, 2019 – RVS.
- 4.K. Approve Acknowledgment and Consent to Collateral Assignment (Lot 1, Block 15, Northeast Hangar Development) from Airelectric, Inc. to American Bank & Trust Company, effective March 1, 2019 – RVS.
- 4.L. Approve Acknowledgment and Consent to Collateral Assignment (Lot 5, Block 1B, Southwest Commercial Area) from Hawk Hangars Corporation to BancFirst, effective February 19, 2019 but no later than February 28, 2019 – RVS.
- 5. Other TAIT Business.**
- 6. TAA Business.**
- 7. Adjourn.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY FEBRUARY 13, 2019