

08/06/2018 4:02 pm

MICHAEL P. KIER
CITY CLERK

**Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING
THURSDAY ~ AUGUST 9, 2018 ~ 8:30 a.m.
AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA**

**CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS
IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA
AIRPORT AUTHORITY TO ORDER.**

- 1. APPROVE THE MINUTES OF THE COMBINED JULY 12, 2018 AND AUGUST 3, 2018 SPECIAL MEETINGS OF TAIT AND THE REGULAR MEETINGS OF TAA.**

- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - CEO REPORT
 - FINANCIAL REPORT
 - MARKETING REPORT

 - 2.B. APPROVE RESOLUTION TO AUTHORIZE REIMBURSEMENT FROM FUTURE 2018A BOND PROCEEDS OF MONIES SPENT TOWARD THE DESIGN, RENOVATION, EQUIPPING, AND REHABILITATION OF SEVERAL TERMINAL BUILDINGS LOCATED AT TULSA INTERNATIONAL AIRPORT SITUATED IN TULSA COUNTY, STATE OF OKLAHOMA; FOR SUCH TERMINAL BUILDING REHABILITATION PROJECTS INCLUDING UTILITY WORK, BOILER REPLACEMENT, ROOF REPLACEMENT, RELOCATION OF AIRLINE TICKET COUNTERS, POSSIBLE ASBESTOS ABATEMENT ACTIVITIES, AND RELATED CAPITAL IMPROVEMENTS – TUL.**

 - 2.C. APPROVE ATTORNEY ENGAGEMENT AGREEMENT WITH CONNER & WINTERS, LLP (JASON COUTANT) FOR SPECIALIZED LEGAL SERVICES REQUIRING FINANCING EXPERTISE FOR TAIT'S ISSUANCE OF GENERAL AIRPORT REVENUE BONDS, SERIES 2018A, IN AN AMOUNT NOT-TO-EXCEED \$25,000.00 – TUL.**

 - 2.D. APPROVE AIRPORT CONSULTANT AGREEMENT WITH LEIGH FISHER, INC. (JASON SNOWDEN, MANAGING DIRECTOR) FOR SPECIALIZED SERVICES REQUIRING THEIR EXPERTISE, AND TO ACT AS THE AIRPORT CONSULTANT RELATED SPECIFICALLY TO TAIT'S ISSUANCE OF GENERAL AIRPORT REVENUE BONDS, SERIES 2018A, IN AN AMOUNT NOT-TO-EXCEED \$95,000.00 – TUL.**

2.E. APPROVE AMENDMENTS TO RATES, FEES, AND CHARGES, EFFECTIVE SEPTEMBER 1, 2018, AS FOLLOWS:

ITEM	FROM	TO	RATIONALE
LICENSE/ ADMINISTRATION FEE (CONTRACTS ADMINISTRATION)	\$300.00	\$500.00	SAME FEE SINCE AT LEAST 2007/2008; REFLECTS INCREASED VALUE OF SERVICES; ADMINISTRATIVE/ LEGAL/STAFF TIME.
TENANT CONSTRUCTION AND ALTERATION APPLICATION FEE	NEW	15% OF CONSTRUCTION ALTERATION COST; NOT- -TO-EXCEED \$250.00	NEW FEE; RECOUP COSTS ASSOCIATED WITH REVIEW OF PLANS, PERMITS, INSPECTIONS, CORRECTIONS, AND APPROVALS.
CONFERENCE ROOM RENTALS			
ONE HOUR	\$30.00	\$50.00	RECOUP COSTS ASSOCIATED WITH SET UP AND CLEAN UP; AUDIO VISUAL USE; TIME VALUE OF ROOM. SAME CHARGES SINCE AT LEAST 2007/2008.
HALF DAY (FOUR HOURS)	\$100.00	\$200.00	
FULL DAY (EIGHT HOURS)	\$200.00	\$400.00	

2.F. APPROVE AMENDMENT TO THE COMMERCIAL GROUND TRANSPORTATION POLICY – TUL.

2.G. APPROVE AGREEMENT WITH FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO ALLOW ACCESS TO USE THE INTEGRATED PUBLIC ALERT AND WARNING SYSTEM (IPAWS) – TUL/RVS.

3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.

3.A. RESERVED. ~NO ITEMS.

3.B. CONTRACTS.

3.B.1. RECEIVE AND REJECT BID(S) (RVS SELF-SERVE AVGAS PROJECT) – RVS.

3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.

3.D. CHANGE ORDERS.

3.D.1. APPROVE CHANGE ORDER NO. 3 (AIRLINE TICKET COUNTER RENOVATION) WITH A. C. OWEN CONSTRUCTION, LLC IN THE AMOUNT OF \$9,511.20 – TUL.

THIS CHANGE IS TO RETURN TWO (2) SMALL AIR CONDITIONING UNITS AND PURCHASE TWO (2) LARGER UNITS AND INSTALL NEW PIPING.

3.E. CHANGE OF QUANTITIES. ~ NO ITEMS.

3.F. OTHER CONTRACT ACTION.

3.F.1. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (SCHWAB HALL PROJECT) WITH FLINTCO, LLC IN THE AMOUNT OF \$34,187.91 – TUL.

3.F.2. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (UPGRADE AIRFIELD ACCESS CONTROL PROJECT) WITH THIRD GENERATION ELECTRIC, INC. IN THE AMOUNT OF \$184,297.15 – TUL.

- 4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.**
- 4.A. APPROVE AGREEMENT BETWEEN THE CITY OF TULSA AND THE TULSA AIRPORTS IMPROVEMENT TRUST REGARDING THE EXTENSION OF STORMWATER AND WATERLINE OVER R. L. JONES, JR., AIRPORT – RVS.
- 4.B. APPROVE SUBLEASE AGREEMENT (LOT 4, BLOCK 13, NORTHEAST HANGAR DEVELOPMENT) WITH BRUCE MCABERY, FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE OCTOBER 1, 2018 – RVS.
- 4.C. APPROVE ASSIGNMENT OF SUBLEASE AND ACKNOWLEDGMENT AND CONSENT TO ASSIGNMENT (LOT 3, BLOCK 1A, NORTHWEST HANGAR AREA) WITH HUBBARD FAMILY TRUST DATED APRIL 15, 1996 TO CHAD CAGLE, EFFECTIVE UPON APPROVAL – RVS.
- 5. OTHER TAIT BUSINESS.**
- 6. TAA BUSINESS.**
- 7. APPROVE THOSE ITEMS FROM THE AUGUST 9, 2018 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY AUGUST 8, 2018.