

07/09/2018 2:51 pm

MICHAEL P. KIER
CITY CLERK

**Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING
THURSDAY ~ JULY 12, 2018 ~ 8:30 a.m.
AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA**

**CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS
IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA
AIRPORT AUTHORITY TO ORDER.**

- 1. APPROVE THE MINUTES OF THE COMBINED JUNE 14, 2018 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**

- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - CEO REPORT
 - FINANCIAL REPORT
 - MARKETING REPORT

 - 2.B. ACCEPT PENDING FAA AIP GRANT (REHABILITATE RUNWAY 1R-19L PROJECT) IN AN AMOUNT UP TO \$133,470.00 – RVS.**

 - 2.C. APPROVE DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO APPROVE LICENSE AGREEMENTS AND ADVERTISING AGREEMENTS – TUL/RVS.**

 - 2.D. APPROVE ATTORNEY ENGAGEMENT AGREEMENT WITH CENTER FOR ECONOMIC DEVELOPMENT LAW, PLLC (LESLIE BATCHELOR), FOR LEGAL SERVICES RELATED TO THE TULSA INTERNATIONAL AIRPORT DEVELOPMENT TRUST (TIADT) TIF DISTRICT, FOR A TERM NOT TO EXCEED SIX (6) MONTHS AT THE STANDARD RATE – TUL.**

 - 2.E. APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF TULSA (CITY) AND TULSA AIRPORTS IMPROVEMENT TRUST (TAIT) REGARDING ALLOCATION OF AIRPORT REVENUES TO THE CITY FOR SERVICES PERFORMED BY THE CITY IN SUPPORT OF THE AIRPORT FOR FY2018-2019 IN THE AMOUNT OF \$51,943.00, EFFECTIVE JULY 1, 2018 – TUL/RVS.**

- 2.F. RECEIVE AMENDMENTS TO TAIT GROUND TRANSPORTATION POLICY FOR APPROVAL AT THE AUGUST 9, 2018 BOARD MEETING – TUL.
- 2.G. APPROVE AGREEMENT WITH J. D. YOUNG COMPANY, INC. FOR THE LEASE OF FOURTEEN (14) MULTIFUNCTION COPY MACHINES AND ACCESSORIES IN AN AMOUNT NOT-TO-EXCEED \$17,400.00 FOR ONE (1) YEAR WITH FOUR (4) ONE-YEAR OPTIONS TO RENEW, EFFECTIVE – TUL.
- 2.H. APPROVE PROFESSIONAL SERVICES AGREEMENT FOR WILDLIFE HAZARD MANAGEMENT AND CONTROL WITH LOOMACRES WILDLIFE MANAGEMENT, INC. FOR ONE (1) YEAR WITH FOUR (4) ONE-YEAR EXTENSION OPTIONS IN AN AMOUNT NOT-TO-EXCEED \$50,349.69 – TUL/RVS.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
- 3.A. RESERVED. ~NO ITEMS.**
- 3.B. CONTRACTS.**
- 3.B.1. AWARD CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES (TAXIWAY J NORTH PAVEMENT PROJECT) WITH ATKINS NORTH AMERICA, INC. IN AN AMOUNT NOT-TO-EXCEED \$680,000.00, CONTINGENT UPON RECEIPT OF FAA GRANT – TUL.
- 3.B.2. AWARD CONTRACT FOR ENGINEERING DESIGN SERVICES (RUNWAY 1R-19L PAVEMENT REHABILITATE PROJECT) WITH GARVER, LLC IN AN AMOUNT NOT-TO-EXCEED \$148,300.00, CONTINGENT UPON RECEIPT OF FAA GRANT – RVS.
- 3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.**
- 3.D. CHANGE ORDERS.**
- 3.D.1. APPROVE CHANGE ORDER NO. 4 (QUICK TURNAROUND AREA PROJECT) WITH MAGNUM CONSTRUCTION, INC. IN THE AMOUNT OF \$32,248.20 – TUL.
- 3.D.2. APPROVE CHANGE ORDER NO. 2 (TAXIWAY J PAVEMENT PROJECT) WITH INTERSTATE HIGHWAY CONSTRUCTION, INC. (IHC) IN THE AMOUNT OF \$25,733.02 – TUL.
- 3.D.3. APPROVE CHANGE ORDER NO. 2 (AIRLINE TICKET COUNTER RENOVATION PROJECT) WITH A. C. OWEN CONSTRUCTION IN THE AMOUNT OF \$1,500.13 – TUL.
- 3.E. CHANGE OF QUANTITIES. ~ NO ITEMS.**
- 3.F. OTHER CONTRACT ACTION. ~ NO ITEMS.**

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

- 4.A. APPROVE BILL OF SALE BETWEEN TAIT AS SELLER AND BIZJET INTERNATIONAL SALES AND SUPPORT, INC. FOR TESTING FACILITY AND ASSOCIATED EQUIPMENT – TUL.
- 4.B. APPROVE AMENDED AND RESTATED SUBLEASE AGREEMENT WITH BIZJET INTERNATIONAL SALES AND SUPPORT, INC. FOR THE REMAINDER OF THE EXISTING TERM (THROUGH JULY 31, 2043, INCLUDING ALL OPTIONS TO EXTEND) AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – TUL.
- 4.C. APPROVE SUBLEASE AGREEMENT WITH OMNI AIR INTERNATIONAL, INC. (MILITARY APRON) FOR 142,441.2 SQUARE FEET OF LAND FOR TWO (2) YEARS WITH (2) TWO-YEAR OPTIONS AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – TUL.
- 4.D. APPROVE LICENSE AGREEMENT WITH AIRELECTRIC, INC. FOR AIRCRAFT AVIONICS AND GROUND EQUIPMENT SUPPORT FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – RVS.
- 4.E. APPROVE LICENSE AGREEMENT WITH TULSA CHARITY FIGHT NIGHT, D/B/A TULSA CHARITY FLIGHT NIGHT FOR A FUNDRAISING EVENT ON THE EVENING OF SEPTEMBER 13, 2018 – RVS.
- 4.F. APPROVE ACKNOWLEDGEMENT AND CONSENT TO SUBTENANT WITH SOUTHWEST AVIATION SPECIALTIES, LLC FOR TUXEDO AIR AMERICA, LLC, EFFECTIVE AUGUST 1, 2018 – RVS.
- 4.G. APPROVE LICENSE AGREEMENT WITH TUXEDO AIR AMERICA, LLC, (SUBTENANT OF SOUTHWEST AVIATION SPECIALTIES, LLC) FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – RVS.
- 4.H. APPROVE ACKNOWLEDGEMENT AND CONSENT TO SUBTENANT WITH SOUTHWEST AVIATION SPECIALTIES, LLC FOR BRAZOS VALLEY AIR CHARTER, LLC, EFFECTIVE AUGUST 1, 2018 – RVS.
- 4.I. APPROVE LICENSE AGREEMENT WITH BRAZOS VALLEY AIR CHARTER, LLC (SUBTENANT OF SOUTHWEST AVIATION SPECIALTIES, LLC) FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – RVS.
- 4.J. APPROVE ACKNOWLEDGEMENT AND CONSENT TO SUBTENANT WITH RVES CO, INC. FOR J & S CATERING AND MORE, LLC, EFFECTIVE AUGUST 1, 2018 – RVS.
- 4.K. APPROVE LICENSE AGREEMENT WITH J & S CATERING AND MORE, LLC FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – RVS.

- 5. OTHER TAIT BUSINESS.**
- 6. TAA BUSINESS.**
- 7. APPROVE THOSE ITEMS FROM THE JULY 12, 2018 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY JULY 11, 2018.