

02/05/2018 3:50 pm

MICHAEL P. KIER
CITY CLERK

**Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING
THURSDAY ~ FEBRUARY 8, 2018 ~ 8:30 a.m.
AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA**

CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.

- 1. APPROVE THE MINUTES OF THE COMBINED DECEMBER 14, 2017 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**
- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - 2.B. RECEIVE FOR INITIAL CONSIDERATION THE DRAFT TULSA INTERNATIONAL AIRPORT FIVE-YEAR CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL YEARS 2019-2023 – TUL.**
 - 2.C. NOMINATE AND ELECT TULSA AIRPORTS IMPROVEMENT TRUST/TULSA AIRPORT AUTHORITY SECRETARY – TUL/RVS.**
 - 2.D. APPROVE TAIT’S COMMERCIAL VEHICLE GROUND TRANSPORTATION POLICY – TUL.**
 - 2.E. APPROVE FORM OF TAIT’S COMMERCIAL VEHICLE GROUND TRANSPORTATION OPERATION PERMIT – TUL.**
 - 2.F. APPROVE SUBSCRIPTION SERVICES CONTRACT WITH PASSUR AEROSPACE, INC. FOR ONE (1) YEAR AT A MONTHLY FEE OF \$3,355.00 WITH ONE (1) ONE-YEAR OPTION TO RENEW, EFFECTIVE MARCH 1, 2018 – TUL.**
 - 2.G. APPROVE AGREEMENT WITH GCR, INC. FOR UPGRADING AIRPORT BUSINESS MANAGER (ABM) TO AIRPORT BUSINESS REVENUE MANAGER (ABRM) IN AN AMOUNT NOT-TO-EXCEED \$127,000.00 – TUL.**

2.H. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH PRO-MOW LAWN AND LANDSCAPE DBA LANDMARK OUTDOOR SERVICES LLC TO PERFORM LANDSCAPE SERVICES FOR A ONE-YEAR TERM IN AN AMOUNT NOT-TO-EXCEED \$30,000.00 – TUL.

3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.

3.A. RESERVED. ~NO ITEMS.

3.B. CONTRACTS.

3.B.1. ACCEPT BID AND APPROVE CONTRACT (AIRLINE TICKET COUNTER PROJECT) WITH A. C. OWEN CONSTRUCTION, LLC IN THE AMOUNT OF \$743,300.00 – TUL.

3.B.2. AWARD CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES (AIRLINE TICKET COUNTER PROJECT) WITH FRITZ BAILY, PLC IN AN AMOUNT NOT-TO-EXCEED \$58,808.36 – TUL.

3.B.3. ACCEPT BID AND APPROVE CONTRACT (PARKING CANOPIES PROJECT) WITH A. C. OWEN CONSTRUCTION, LLC IN THE AMOUNT OF \$1,950,000.00 – TUL.

3.B.4. AWARD CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES (PARKING CANOPIES PROJECT) WITH CRAFTON TULL & ASSOCIATES, INC. IN AN AMOUNT NOT-TO-EXCEED \$75,183.48 – TUL.

3.C. CONTRACT AMENDMENTS.

3.C.1. APPROVE AMENDMENT NO. 1 (REHAB RUNWAY 1L/19R PROJECT) WITH GARVER, LLC IN THE AMOUNT OF \$18,631.37 (ORIGINAL CONTRACT AMOUNT: \$69,960.00, TOTAL COST: \$88,591.37) – TUL.

3.D. CHANGE ORDERS.

3.D.1. APPROVE CHANGE ORDER NO. 1 (REHAB RUNWAY 1L/19R PROJECT) WITH APAC-CENTRAL, INC. IN THE AMOUNT OF \$13,700.74 – TUL.

3.D.2. APPROVE CHANGE ORDER NO. 4 (UPGRADE AIRFIELD ACCESS CONTROL SYSTEM PROJECT) WITH THIRD GENERATION ELECTRIC, INC. IN THE AMOUNT OF \$6,836.86 – TUL.

3.E. CHANGE OF QUANTITIES. ~ NO ITEMS.

3.F. OTHER CONTRACT ACTION.

- 3.F.1. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (UPGRADE AIRFIELD GUIDANCE SIGNS PROJECT-PHASE 3) WITH THIRD GENERATION ELECTRIC, INC. IN THE AMOUNT OF \$50,766.07 (ORIGINAL CONTRACT AMOUNT: \$1,101,573.00; TOTAL CHANGE ORDERS: <\$824.80>, -0.1%; TOTAL CHANGE OF QUANTITIES: <\$127,226.83>, 11.6%; TOTAL PERCENT CHANGE: -11.5%; TOTAL COST: \$973,521.37) – RVS.
- 3.F.2. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (REHAB RUNWAY 1L/19R PROJECT) WITH APAC-CENTRAL, INC. IN THE AMOUNT OF \$169,892.16 (ORIGINAL CONTRACT AMOUNT: \$2,059,962.88; TOTAL CHANGE ORDERS: \$13,700.74, 0.7%; TOTAL CHANGE OF QUANTITIES: <339,774.31>, -16.5%; TOTAL PERCENT CHANGE: -15.8%; TOTAL COST: \$1,733,889.31) – TUL.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

- 4.A. APPROVE AIRPORT NON-SIGNATORY AIR CARRIER SUBLEASE AND LICENSE WITH FRONTIER AIRLINES, INC. FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE MARCH 1, 2018 – TUL.
- 4.B. APPROVE LICENSE AGREEMENT WITH PIEDMONT AIRLINES, INC. FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE APRIL 15, 2018 – TUL.
- 4.C. APPROVE SUBLEASE AGREEMENT WITH OMNI AIR INTERNATIONAL, INC. (MILITARY APRON) FOR APPROXIMATELY 3.27 ACRES OF LAND FOR TWO (2) YEARS WITH TWO (2) TWO-YEAR OPTIONS AT THE STANDARD RATE, EFFECTIVE APRIL 1, 2018 – TUL.
- 4.D. APPROVE LICENSE AGREEMENT WITH AIR METHODS CORPORATION (SUBTENANT OF CHRISTIANSEN AVIATION) FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE MARCH 12, 2018 – RVS.
- 4.E. APPROVE SUBLEASE AGREEMENT (LOTS 1, 2, 4, 13, AND 14, BLOCK 4, SOUTHWEST COMMERCIAL AREA) WITH CHRISTIANSEN AVIATION, INC. (BILL CHRISTIANSEN) FOR TWENTY (20) YEARS WITH ONE (1) FIVE-YEAR OPTION TO EXTEND THE TERM AT A NEGOTIATED RATE, EFFECTIVE MARCH 1, 2018 – RVS.
- 4.F. APPROVE SUBLEASE AGREEMENT WITH DESTINATIONS EFC, LLC (MIKE BARNES) FOR TWO (2) YEARS (TIE-DOWN BLOCK 4, SOUTHWEST COMMERCIAL AREA) AT THE STANDARD RATE, EFFECTIVE APRIL 1, 2018 – RVS.

- 4.G. APPROVE ASSIGNMENT OF SUBLEASE AGREEMENT AND ACKNOWLEDGMENT AND CONSENT TO ASSIGNMENT OF SUBLEASE AGREEMENT (LOT 3, BLOCK 1B, NORTHWEST HANGAR AREA) FROM HAROLD H. COOK TO KENNETH BIBB, EFFECTIVE UPON APPROVAL – RVS.
5. **OTHER TAIT BUSINESS.**
6. **TAA BUSINESS.**
7. **APPROVE THOSE ITEMS FROM THE FEBRUARY 8, 2018 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
8. **ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY FEBRUARY 7, 2018.