

Notice and Agenda
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING
THURSDAY ~ JUNE 14, 2018 ~ 8:30 a.m.
AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA

CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.

- 1. APPROVE THE MINUTES OF THE COMBINED MAY 10, 2018 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**

- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - CEO REPORT
 - FINANCIAL REPORT
 - MARKETING REPORT

 - 2.B. APPROVE THE FISCAL YEAR 7/01/2018 – 6/30/2019 (FY19) TAIT BUDGET, SCHEDULE OF RATES, FEES & CHARGES, AND THE OPERATING BUDGET FOR MANAGEMENT OF THE PARKING SYSTEM – TUL/RVS/OKM.**

 - 2.C. ACCEPT PENDING FAA AIP GRANT (TAXIWAY JULIET NORTH PAVEMENT PROJECT) IN AN AMOUNT UP TO \$12,600,000.00 – TUL.**

 - 2.D. APPROVE REVISIONS TO TAIT HUMAN RESOURCES POLICY MANUAL – TUL/RVS/OKM.**

 - 2.E. APPROVE PURCHASE ORDER WITH WINDSTREAM COMMUNICATIONS INC. FOR TELECOMMUNICATION SERVICES IN THE AMOUNT OF \$33,317.88 FOR ONE (1) YEAR– TUL.**

 - 2.F. APPROVE AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF RADIOS AND RADIO ACCESSORIES IN AN AMOUNT NOT-TO-EXCEED \$149,981.12 – TUL.**

 - 2.G. APPROVE RENEWAL OF CONTRACT FOR DIRECTORS & OFFICER AND EMPLOYER LIABILITY INSURANCE WITH INSURICA AT AN ANNUAL PREMIUM OF \$24,975.00, EFFECTIVE JUNE 22, 2018 – TUL/RVS.**

- 2.H. APPROVE RENEWAL OF CONTRACT FOR AIRPORT EXCESS AUTO LIABILITY INSURANCE COVERAGE WITH MID-CONTINENT CASUALTY COMPANY, WITH INSURICA FOR ONE (1) YEAR WITH ONE (1) REMAINING ONE-YEAR RENEWAL OPTION, AT AN ANNUAL PREMIUM OF \$28,878.00, EFFECTIVE JULY 18, 2018 – TUL/RVS.
- 2.I. APPROVE FIRST OF TWO (2) ONE YEAR RENEWAL OPTIONS OF CONTRACT FOR PUBLIC-ENTITY PROPERTY INSURANCE PROGRAM (PEPIP) WITH ALLIANT INSURANCE SERVICES, INC. THROUGH INSURICA AT AN ANNUAL PREMIUM OF \$171,851.00, EFFECTIVE JULY 1, 2018 – TUL/RVS.
- 2.J. APPROVE CONTRACT FOR RVS PRIVATE HANGAR TENANT "POOLED" PROPERTY INSURANCE THROUGH INSURICA FOR ONE (1) YEAR, EFFECTIVE JULY 1, 2018, AT A PREMIUM OF \$30,816, OR \$288.00 PER HANGAR – RVS.
- 2.K. APPROVE AMENDMENT NO. 1 TO ELEVATOR/ESCALATOR SERVICE AGREEMENT WITH SCHINDLER ELEVATOR CORPORATION, IN AN AMOUNT NOT-TO EXCEED \$25,000.00 – TUL.
- 2.L. APPROVE SOLE SOURCE DESIGNATION FOR ASSOCIATED TIME AND PARKING CONTROLS, INC. AND THE PURCHASE OF FOUR (3) TOLL TAG READERS ON ENTRANCE SIGN ENTRY IN AN AMOUNT NOT-TO-EXCEED \$32,681.59 – TUL.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
 - 3.A. RESERVED. ~NO ITEMS.**
 - 3.B. CONTRACTS.**
 - 3.B.1. ACCEPT BID AND AWARD CONTRACT (TAXIWAY JULIET NORTH PAVEMENT PROJECT) WITH EMERY SAPP & SONS, INC. (ESS), THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$12,958,100.28, SUBJECT TO RECEIPT OF FAA GRANT – TUL.
 - 3.B.2. RECEIVE AND REJECT BIDS (RVS SELF-SERVE AVGAS PROJECT) – RVS.
 - 3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.**
 - 3.D. CHANGE ORDERS.**
 - 3.D.1. APPROVE CHANGE ORDER NO. 1 (TAXIWAY JULIET PAVEMENT PROJECT) WITH INTERSTATE HIGHWAY CONSTRUCTION, INC. (IHC) IN THE AMOUNT OF <-\$7,258.50> – TUL.
 - 3.D.2. APPROVE CHANGE ORDER NO. 1 (AIRLINE TICKET COUNTER RENOVATION PROJECT) WITH A. C. OWEN CONSTRUCTION IN THE AMOUNT OF \$3,380.59 – TUL.

- 3.D.3. APPROVE CHANGE ORDER NO. 7 (SCHWAB HALL PROJECT) WITH FLINTCO IN THE AMOUNT OF \$4,335.99 – TUL.
- 3.D.4. APPROVE CHANGE ORDER NO. 3 (QUICK TURNAROUND AREA (QTA) PROJECT) WITH MAGNUM CONSTRUCTION INC. IN THE AMOUNT OF \$49,404.00 – TUL.
- 3.E. CHANGE OF QUANTITIES. ~ NO ITEMS.**
- 3.F. OTHER CONTRACT ACTION. ~ NO ITEMS.**
- 4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.**
- 4.A. APPROVE CARGO FACILITY SUBLEASE AGREEMENT WITH AMERICAN AIRLINES, INC. FOR FIVE (5) YEARS AT THE PUBLISHED RATE, EFFECTIVE JULY 1, 2018 – TUL.
- 4.B. APPROVE CARGO FACILITY SUBLEASE AGREEMENT WITH SOUTHWEST AIRLINES CO. FOR FIVE (5) YEARS AT THE PUBLISHED RATE, EFFECTIVE JULY 1, 2018 – TUL.
- 4.C. APPROVE CARGO FACILITY SUBLEASE AGREEMENT WITH UNITED PARCEL SERVICE FOR FIVE (5) YEARS AT THE PUBLISHED RATE EFFECTIVE JULY 1, 2018 – TUL.
- 4.D. APPROVE CARGO FACILITY SUBLEASE AGREEMENT WITH AA&E MAINTENANCE, LLC FOR FIVE (5) YEARS WITH ONE (1) FIVE-YEAR OPTION TO EXTEND AT THE PUBLISHED RATE, EFFECTIVE JUNE 1, 2018 – TUL.
- 4.E. APPROVE SUBLEASE AGREEMENT (HANGAR 14 PREMISES) WILLIAMS COMPANIES, INC. FOR TWENTY (20) YEARS WITH ONE (1) FIVE-YEAR OPTION TO EXTEND THE TERM AT A NEGOTIATED RATE, EFFECTIVE JULY 1, 2018 – TUL.
- 4.F. APPROVE MUTUAL TERMINATION OF SUBLEASE AGREEMENT (4021 N. MINGO ROAD) WITH AT&T COMMUNICATIONS, INC., EFFECTIVE JUNE 30, 2018 – TUL.
- 4.G. APPROVE SUBLEASE AGREEMENT WITH AT&T COMMUNICATIONS, INC. (4021 N. MINGO ROAD) FOR TWENTY (20) YEARS WITH ONE (1) FIVE-YEAR OPTION TO EXTEND THE TERM AT A NEGOTIATED RATE, EFFECTIVE JULY 1, 2018 – TUL.
- 4.H. APPROVE SUBLEASE AND LICENSE AGREEMENT (TERMINAL BUILDING OFFICE SPACE) WITH CALDWELL TRANSPORT COMPANY, LLC FOR 157 SQUARE FEET OF OFFICE SPACE FOR TWO (2) YEARS AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – TUL.

- 4.I. APPROVE LICENSE AGREEMENT WITH DAL GLOBAL SERVICE, LLC FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2018 – TUL.
- 4.J. APPROVE AGREEMENT WITH KYLE SANCHEZ, DBA FAMILY FUN, FOR MUSIC SERVICES IN THE TERMINAL FOR ONE (1) YEAR WITH TWO (2) MUTUAL ONE-YEAR OPTIONS TO RENEW, EFFECTIVE JULY 1, 2018 – TUL.
- 5. OTHER TAIT BUSINESS.**
- 6. TAA BUSINESS.**
- 7. APPROVE THOSE ITEMS FROM THE JUNE 14, 2018 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY JUNE 13, 2018.