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MICHAEL P. KIER
CITY CLERK

**NOTICE and AGENDA of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

THURSDAY ~ JUNE 9, 2016 ~ 8:30 a.m.

AIRPORT CONFERENCE ROOM #A211

TULSA INTERNATIONAL AIRPORT

7777 EAST APACHE STREET

TULSA, OKLAHOMA

CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.

1. APPROVE THE MINUTES OF THE COMBINED MAY 12, 2016 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.

2. FINANCIAL AND OPERATING.

2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.

2.B. APPROVE THE FISCAL YEAR JULY 1, 2016 THROUGH JUNE 30, 2017 (FY17) BUDGET – TUL/RVS/OKM.

2.C. APPROVE A RESOLUTION OF TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AUTHORIZING THE ISSUANCE AND SALE OF A GENERAL AIRPORT REVENUE BOND IN A PRINCIPAL AMOUNT NOT-TO-EXCEED \$1,500,000.00 CONSISTING OF A SINGLE BOND TO BE DESIGNATED “TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST, GENERAL AIRPORT REVENUE BOND, SERIES 2016A (ARVEST LOAN AGREEMENT)” AND THE ISSUANCE AND SALE THEREOF TO ARVEST BANK, AS SECURITY FOR AND EVIDENCE OF A LOAN TO THE TRUSTEES BY NEGOTIATION TO FINANCE CAPITAL EQUIPMENT AND ROOF REPAIRS TO THE EXISTING STRUCTURES ON THE NORTH CAMPUS PREMISES LEASED TO SPARTAN EDUCATION LLC AT TULSA INTERNATIONAL AIRPORT; WAIVING COMPETITIVE BIDDING ON THE SALE OF THE BOND; AUTHORIZING THE EXECUTION AND DELIVERY OF A LOAN AGREEMENT BY AND BETWEEN THE TRUSTEES AND ARVEST BANK; PROVIDING FOR THE PURCHASE OF THE BOND, AND THE MAKING OF A LOAN, IN SUCH FORM AND UPON SUCH TERMS, PROVISIONS AND CONDITIONS AS SHALL BE APPROVED BY THE CHAIR OR VICE CHAIR OF THE TRUSTEES; AUTHORIZING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL BOND INDENTURE, BY AND BETWEEN THE TRUSTEES AND BOKF, NA DBA BANK OF OKLAHOMA (FORMERLY BANK OF OKLAHOMA, N.A.), AS TRUSTEE; PROVIDING FOR THE ISSUANCE OF AND SECURITY FOR THE BOND IN SUCH FORM AND UPON SUCH TERMS, PROVISIONS AND CONDITIONS AS SHALL BE APPROVED BY THE CHAIR OR VICE CHAIR OF THE TRUSTEES; APPROVING THE APPOINTMENT OF BOKF, NA, AS THE TRUSTEE AND THE REGISTRAR AND PAYING AGENT FOR THE BOND; MAKING CERTAIN OTHER FINDINGS AND DETERMINATIONS AND OTHERWISE PROVIDING AUTHORIZATION FOR OTHER ACTIONS NECESSARY WITH RESPECT TO THE ISSUANCE OF THE BOND.

- 2.D. AWARD BID AND APPROVE CONTRACT FOR AIRPORT EXCESS AUTO LIABILITY INSURANCE COVERAGE WITH MID-CONTINENT CASUALTY COMPANY, THROUGH THE JOE WEST COMPANY, FOR ONE (1) YEAR WITH TWO (2) ONE-YEAR OPTIONS TO RENEW, AT A FIRST YEAR ANNUAL PREMIUM OF \$29,778.00, EFFECTIVE JULY 18, 2016 – TUL/RVS.
- 2.E. CONSIDER AND APPROVE THE PURCHASE OF DIRECTORS AND OFFICERS LIABILITY INSURANCE COVERAGE THROUGH THE JOE WEST COMPANY AT AN ANNUAL PREMIUM OF \$20,015.00, EFFECTIVE JULY 1, 2016 – TUL/RVS.
- 2.F. APPROVE THE SECOND OF TWO (2) ANNUAL OPTIONS TO EXTEND THE PROPERTY INSURANCE COVERAGE WITH ALLIANT INSURANCE SERVICES, INC., AND PUBLIC-ENTITY PROPERTY INSURANCE PROGRAM, THROUGH THE JOE WEST COMPANY, AT AN ANNUAL PREMIUM OF \$132,611.00, EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017 – TUL/RVS.
- 2.G. APPROVE ATTORNEY ENGAGEMENT AGREEMENT WITH CENTER FOR ECONOMIC DEVELOPMENT (LESLIE BATCHELOR) FOR LEGAL SERVICES RELATED TO TAX INCREMENT FINANCING (TIF) DISTRICT WORK IN THE AMOUNT OF \$10,000.00 – TUL.
- 2.H. APPROVE ACKNOWLEDGMENT AND CONSENT WITH GCR, INC., TO EXERCISE THE THIRD OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT NOT-TO-EXCEED AMOUNT IS \$27,000.00, EFFECTIVE JULY 1, 2016 – TUL.
- 2.I. APPROVE AGREEMENT FOR SUPPORT SERVICES WITH TRIBRIDGE HOLDINGS, LLC FOR PAY-AS-YOU-GO MICROSOFT DYNAMICS CUSTOMER CARE AGREEMENT IN AN AMOUNT NOT-TO-EXCEED \$4,500.00 – TUL/RVS.
- 2.J. AWARD BID AND APPROVE CONTRACT (WATERBLASTER) WITH WATERBLASTING, LLC IN AN AMOUNT NOT-TO-EXCEED \$353,089.00 – TUL.
- 2.K. APPROVE SETTLEMENT AGREEMENT FOR CLAIM PRESENTED ON BEHALF OF J. BERNDT.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
- 3.A. AIR FORCE PLANT #3. ~ NO ITEMS.**
- 3.B. CONTRACTS. ~ NO ITEMS.**
- 3.C. CONTRACT AMENDMENTS. ~NO ITEMS.**
- 3.D. CHANGE ORDERS.**
- 3.D.1. APPROVE CHANGE ORDER NO. 11 (RENTAL CAR READY RETURN FACILITY PROJECT) WITH CROSSLAND CONSTRUCTION CO., INC. IN THE AMOUNT OF \$20,189.25 – TUL.

3.D.2. APPROVE CHANGE ORDER NO. 12 (RENTAL CAR READY RETURN FACILITY PROJECT) WITH CROSSLAND CONSTRUCTION CO., INC. IN A NOT-TO-EXCEED AMOUNT OF \$84,431.94 – TUL.

3.D.3. APPROVE CHANGE ORDER NO. 4 (RUNWAY 18L-36R LIGHTING PROJECT) WITH LIBRA ELECTRIC COMPANY IN THE AMOUNT OF <-\$25,205.06> – TUL.

3.E. CHANGE OF QUANTITIES.

3.E.1. APPROVE CHANGE OF QUANTITIES NO. 2 (RUNWAY 18L-36R LIGHTING PROJECT) WITH LIBRA ELECTRIC COMPANY IN THE AMOUNT OF <-\$48,854.00> – TUL.

3.F. OTHER CONTRACT ACTION.

3.F.1. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (RUNWAY 18L-36R LIGHTING PROJECT) WITH LIBRA ELECTRIC COMPANY IN THE AMOUNT OF \$117,524.58 (ORIGINAL CONTRACT AMOUNT: \$2,218,777.00; TOTAL CHANGE ORDERS: \$16,620.94, 0.8%; TOTAL CHANGE OF QUANTITIES: -\$73,654, -3.3%; TOTAL PERCENT CHANGE: -2.6%; TOTAL COST: \$2,161,743.94) – TUL.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

4.A. APPROVE NON-SIGNATORY AIR CARRIER LICENSE AGREEMENT (CARGO) WITH MARTINAIRE AVIATION, LLC FOR ONE (1) YEAR AT THE STANDARD RATE WITH TWO (2) ONE-YEAR OPTIONS TO EXTEND, EFFECTIVE JULY 1, 2016 – TUL.

4.B. APPROVE ACKNOWLEDGMENT AND CONSENT WITH AMERICAN AUTO PARKS, LLC DBA AMERICAN PARKING TO EXERCISE THE SECOND OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND, EFFECTIVE JULY 01, 2016 – TUL.

4.C. APPROVE SUBLEASE AGREEMENT (TERMINAL BUILDING OFFICE SPACE) WITH CALDWELL TRANSPORT CO., LLC FOR 295 SQUARE FEET OF OFFICE SPACE, FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2016 – TUL.

4.D. APPROVE LICENSE AGREEMENT WITH QUANTEM AVIATION SERVICES, INC. FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2016 – TUL.

4.E. APPROVE LICENSE AGREEMENT WITH DAL GLOBAL SERVICE, LLC FOR (1) ONE YEAR AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2016 – TUL.

4.F. APPROVE LICENSE AGREEMENT WITH JETMARK AIRCRAFT INTERIORS, LLC FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JULY 1, 2016 – TUL.

4.G. APPROVE LICENSE AGREEMENT WITH WILLIAMS AIRCRAFT DETAIL (MYRON WILLIAMS) FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 1, 2016 – TUL.

- 4.H. APPROVE RENEWAL OF LICENSE AGREEMENT WITH COXCOM, LLC FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 20, 2016 – TUL.
- 4.I. APPROVE RENEWAL OF LICENSE AGREEMENT WITH COXCOM, LLC FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 12, 2016 – RVS.
- 5. OTHER TAIT BUSINESS.**
- 6. TAA BUSINESS.**
- 6.A. APPROVE A RESOLUTION OF THE TULSA AIRPORT AUTHORITY RELATING TO THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST; RATIFYING, CONFIRMING AND APPROVING THE ISSUANCE AND SALE BY NEGOTIATION OF A REVENUE BOND IN THE PRINCIPAL AMOUNT OF NOT-TO-EXCEED \$1,500,000.00, CONSISTING OF A SINGLE BOND TO BE DESIGNATED “TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST, GENERAL AIRPORT REVENUE BOND, SERIES 2016A (ARVEST LOAN AGREEMENT)”; APPROVING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL BOND INDENTURE BY AND BETWEEN THE TRUSTEES AND BOKF, NA DBA BANK OF OKLAHOMA (FORMERLY BANK OF OKLAHOMA, N.A.), AS TRUSTEE; PROVIDING FOR THE ISSUANCE AND SECURITY FOR A SINGLE BOND; APPROVING THE RESOLUTION ADOPTED BY THE TRUSTEES ON JUNE 9, 2016 AUTHORIZING THE ISSUANCE OF A SINGLE BOND; APPROVING THE APPOINTMENT OF BOKF, NA, AS THE TRUSTEE AND REGISTRAR AND PAYING AGENT; AND OTHERWISE PROVIDING AUTHORIZATION FOR OTHER ACTIONS NECESSARY WITH RESPECT TO THE ISSUANCE OF THE BOND.
- 7. APPROVE THOSE ITEMS FROM THE JUNE 9, 2016 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. APPROVE THOSE ITEMS FROM THE JUNE 9, 2016 MEETING OF TAA WHICH SHOULD BE CONSIDERED BY TAIT.**
- 9. APPROVE TAIT EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(4) FOR THE PURPOSES OF COMMUNICATION BETWEEN THE TRUSTEES AND COUNSEL CONCERNING PENDING INVESTIGATION(S), CLAIM(S), ACTION(S) OR LITIGATION INCLUDING, BUT NOT LIMITED TO: A.) SOUTHWEST AVIATION SPECIALTIES, LLC (LOT 1, BLOCK 6 AND LOT 12, BLOCK 6, SOUTHWEST COMMERCIAL AREA, RVS); B.) FRANK MONTERO DBA A.A., INC. VS. TULSA AIRPORT AUTHORITY A/K/A T.A.I.T. – T.A.A., DISTRICT COURT OF TULSA COUNTY, STATE OF OKLAHOMA, CASE NO. CV-2014-00072 AND FRANK MONTERO V. TULSA AIRPORT AUTHORITY, AKA T.A.I.T., CASE NO. CV-2014-924; C.) EOR, LLC LOT SPLIT REQUEST AT R. L. JONES, JR. AIRPORT; AND D.) CLAIM PRESENTED ON BEHALF OF J. BERNDT.**
- 10. ADJOURN.**