

07/11/2016 4:01 pm

MICHAEL P. KIER
CITY CLERK

**Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

**THURSDAY ~ JULY 14, 2016 ~ 8:30 A.M.
AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA**

**CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS
IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA
AIRPORT AUTHORITY TO ORDER.**

- 1. APPROVE THE MINUTES OF THE COMBINED JUNE 9, 2016 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**
- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - 2.B. ACCEPT PENDING FAA AIP GRANT (UPGRADE AIRFIELD GUIDANCE SIGN PROJECT~PHASE 3) IN AN AMOUNT NOT-TO-EXCEED \$1,305,802.00 – RVS.**
 - 2.C. ACCEPT PENDING FAA AIP GRANT (REHABILITATION OF RUNWAY 1L-19R PROJECT) IN AN AMOUNT NOT-TO-EXCEED \$1,933,987.00 – RVS.**
 - 2.D. ACCEPT PENDING OAC GRANT (UPGRADE AIRFIELD GUIDANCE SIGNS PROJECT~STAGE 3) IN AN AMOUNT NOT-TO-EXCEED \$72,545.00 – RVS.**
 - 2.E. ACCEPT PENDING OAC GRANT (REHABILITATION OF RUNWAY 1L-19R PROJECT) IN AN AMOUNT NOT-TO-EXCEED \$107,444.00 – RVS.**
 - 2.F. ACKNOWLEDGE NOVEMBER 12, 2015 TRUSTEE APPROVAL TO EXTEND THE TERM OF AGREEMENT FOR PROFESSIONAL SERVICES (DISADVANTAGED BUSINESS ENTERPRISE CONSULTING SERVICES) FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2016 WITH KEN WEEDEN & ASSOCIATES, AND APPROVE PAYMENT IN AN AMOUNT NOT TO EXCEED \$21,724.00 FOR CALENDAR YEAR 2016 – TUL/RVS/OKM.**
 - 2.G. APPROVE AMENDMENT NO. 1 TO CONTRACT WITH SCHINDLER ELEVATOR CORPORATION (ELEVATOR/ESCALATOR SERVICE AGREEMENT) IN AN AMOUNT NOT-TO-EXCEED \$10,000.00 – TUL.**
 - 2.H. APPROVE THE THIRD OF FOUR (4) ANNUAL RENEWALS WITH SCHINDLER ELEVATOR CORPORATION IN AN AMOUNT NOT-TO-EXCEED \$85,000.00, EFFECTIVE AUGUST 15, 2016 THROUGH AUGUST 14, 2017 – TUL.**

- 2.I. APPROVE AMENDMENT NO. 1 TO JURISDICTIONAL AGREEMENT BETWEEN THE CITY OF TULSA AND THE TULSA AIRPORTS IMPROVEMENT TRUST TO BE EFFECTIVE UPON EXECUTION BY BOTH ENTITIES – TUL/RVS.
- 2.J. APPROVE ONE-YEAR CONTRACT EXTENSION WITH PAYCOR, INC, IN AN AMOUNT NOT-TO-EXCEED \$27,000.00, EFFECTIVE JULY 1, 2016 – TUL/RVS/OKM.
- 2.K. APPROVE BID PROTEST PROCEDURE – TUL/RVS.
- 2.L. APPROVE TITLE VI PROGRAM DOCUMENT FOR TAIT – TUL/RVS.
- 2.M. APPROVE SOLE SOURCE DESIGNATION FOR ASSOCIATED TIME AND PARKING CONTROLS, INC. AND PURCHASE OF FOUR (4) ENTRY STATION TICKET DISPENSERS IN AN AMOUNT NOT-TO-EXCEED \$57,025.43 – TUL.
- 2.N. APPROVE AMENDMENT NO. 1 TO ATTORNEY ENGAGEMENT AGREEMENT WITH HALL, ESTILL, HARDWICK, GABLE, GOLDEN AND NELSON (MICHAEL T. KEESTER) IN THE AMOUNT OF \$25,000.00 – TUL.
- 2.O. RECONSIDER AND APPROVE THE PURCHASE OF DIRECTORS AND OFFICERS LIABILITY INSURANCE COVERAGE THROUGH THE JOE WEST COMPANY AT AN ANNUAL PREMIUM OF \$24,691.00, EFFECTIVE JULY 1, 2016 – TUL/RVS.
- 2.P. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT'S ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD APPROVAL ON MAY 12, 2016 – TUL.
- 2.Q. APPROVE AMENDMENT NO. 1 TO THE ADVERTISING AGREEMENT, WITH COMMUNITY CARE COLLEGE, ACKNOWLEDGING AN EARLY TERMINATION DATE OF AUGUST 31, 2016 DUE TO CONSTRUCTION AT THE CONCOURSE B EXIT LANE – TUL.
- 2.R. ACCEPT A PENDING DONATION FROM THE TULSA COMMUNITY FOUNDATION IN THE AMOUNT OF \$5,121.52 FOR LANDSCAPING IMPROVEMENTS AND LIGHTING UPDATES MADE TO THE LEVIT FAMILY SCULPTURE GARDEN – TUL.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
- 3.A. AIR FORCE PLANT #3. ~ NO ITEMS.**
- 3.B. CONTRACTS.**
- 3.B.1. ACCEPT BID AND APPROVE CONTRACT (REHABILITATE RUNWAY 1L-19R PROJECT) WITH APAC CENTRAL, INC. IN THE AMOUNT OF \$2,059,962.88, SUBJECT TO THE AVAILABILITY OF FAA GRANT – RVS.

3.B.2. ACCEPT BID AND APPROVE CONTRACT (UPGRADE AIRFIELD GUIDANCE SIGNS PROJECT~STAGE 3) WITH THIRD GENERATION ELECTRICAL, INC. IN THE AMOUNT OF \$1,204,719.00, SUBJECT TO THE AVAILABILITY OF FAA GRANT – RVS.

3.C. CONTRACT AMENDMENTS. ~NO ITEMS.

3.D. CHANGE ORDERS.

3.D.1. APPROVE CHANGE ORDER NO. 1 (SPARTAN ROOFS PROJECT) WITH CPR OF TULSA, LLC, IN THE AMOUNT OF \$2,000.00 – TUL.

3.D.2. APPROVE CHANGE ORDER NO. 2 (TERMINAL CHILLER PROJECT) WITH OCE MECHANICAL INC. IN THE AMOUNT OF \$25,613.14 – TUL.

3.D.3. APPROVE CHANGE ORDER NO. 13 (RENTAL CAR READY RETURN FACILITY PROJECT) WITH CROSSLAND CONSTRUCTION CO. IN THE AMOUNT OF \$62,606.20 – TUL.

3.E. CHANGE OF QUANTITIES.

3.E.1. APPROVE CHANGE OF QUANTITIES NO. 1 (SPARTAN ROOFS PROJECT) WITH CPR OF TULSA, LLC, IN THE AMOUNT OF <-\$8,950.70> – TUL.

3.E.2. APPROVE CHANGE OF QUANTITIES NO. 1 (REHABILITATE TAXIWAY A PROJECT) WITH APAC CENTRAL, INC. IN THE AMOUNT OF <-\$83,604.57> – RVS.

3.F. OTHER CONTRACT ACTION.

3.F.1. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (REHABILITATE TAXIWAY A PROJECT) WITH APAC CENTRAL, INC. IN THE AMOUNT \$46,660.46 (ORIGINAL CONTRACT AMOUNT: \$1,063,699.92; TOTAL CHANGE ORDERS: \$.00; TOTAL CHANGE OF QUANTITIES: -\$83,604.57; TOTAL PERCENT CHANGE: -7.9%; TOTAL COST: \$980,095.35) – TUL.

3.F.2. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (RUNWAY 18L-36R LIGHTING PROJECT) WITH LIBRA ELECTRIC COMPANY IN THE AMOUNT OF \$117,524.58 (ORIGINAL CONTRACT AMOUNT: \$2,218,777.00; TOTAL CHANGE ORDERS: \$16,620.94, 0.8%; TOTAL CHANGE OF QUANTITIES: -\$73,654.00, -3.3%; TOTAL PERCENT CHANGE: -2.6%; TOTAL COST: \$2,161,743.94) – TUL.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

4.A. APPROVE CONCESSION AGREEMENT WITH TRICOPIAN, LLC, DBA FUELROD, FOR A THREE-YEAR TERM, EFFECTIVE AUGUST 1, 2016 – TUL.

4.B. APPROVE LEASE AMENDMENT NO. 4 WITH THE GENERAL SERVICES ADMINISTRATION ON BEHALF OF U.S. CUSTOMS TO EXERCISE THE FIVE-YEAR RENEWAL OPTION, EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2021 – TUL.

- 4.C. APPROVE AGREEMENT WITH BILL WHITE FOR DISPLAY SPACE IN SCHWAB HALL TO PLACE AN EXHIBIT HIGHLIGHTING THE HISTORICAL SIGNIFICANCE OF BLACK WALL STREET FOR SIX (6) MONTHS, EFFECTIVE AUGUST 1, 2016 (LOCATION SUBJECT TO CHANGE BASED ON AIRPORT RENOVATIONS) – TUL.
- 4.D. APPROVE LICENSE AGREEMENT WITH KIRKPATRICK & KINSLOW PRODUCTIONS, LLC FOR ONE (1) YEAR FOR FILMING AT TUL AT THE STANDARD RATE, EFFECTIVE UPON APPROVAL – TUL.
- 4.E. APPROVE ACKNOWLEDGMENT AND CONSENT TO ASSIGNMENT OF SUBLEASE AGREEMENT (LOT 1, BLOCK 1B, NORTHWEST HANGAR AREA) FROM CLARENCE W. DENTON AND THE BRETT AND ARLETTE DENTON TRUST, DATED SEPTEMBER 4, 2014, TO THE DOUG AND TERESA REDDING TRUST DATED JANUARY 13, 2014, EFFECTIVE JULY 14, 2016 – RVS.
- 4.F. APPROVE LICENSE AGREEMENT WITH TULSA EXECUTIVE FLIGHT, LLC (BRIAN FLESNER) TO PROVIDE AIRCRAFT CHARTER SERVICE, EFFECTIVE UPON APPROVAL – RVS.
- 4.G. APPROVE ACKNOWLEDGEMENT AND CONSENT TO SUBTENANT WITH CHRISTIANSEN AVIATION, INC. FOR TULSA EXECUTIVE FLIGHT, LLC, EFFECTIVE UPON APPROVAL – RVS.
- 4.H. APPROVE SUBLEASE AGREEMENT (LOT 2, BLOCK 1F, NORTHEAST HANGAR DEVELOPMENT) WITH W. S. PAGE, JR. FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 1, 2016 – RVS.
- 4.I. APPROVE SUBLEASE AGREEMENT (LOT 1, BLOCK 1F, NORTHEAST HANGAR DEVELOPMENT) WITH POTTER’S AVIATION, LLC (CARL POTTER) FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 1, 2016 – RVS.
- 5. OTHER TAIT BUSINESS.**
- 6. TAA BUSINESS.**
- 7. APPROVE THOSE ITEMS FROM THE JULY 14, 2016 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. APPROVE THOSE ITEMS FROM THE JULY 14, 2016 MEETING OF TAA WHICH SHOULD BE CONSIDERED BY TAIT.**

9. **APPROVE TAIT EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(4) FOR THE PURPOSES OF COMMUNICATION BETWEEN THE TRUSTEES AND COUNSEL CONCERNING PENDING INVESTIGATION(S), CLAIM(S), ACTION(S) OR LITIGATION INCLUDING, BUT NOT LIMITED TO: A.) SOUTHWEST AVIATION SPECIALTIES, LLC (LOT 1, BLOCK 6 AND LOT 12, BLOCK 6, SOUTHWEST COMMERCIAL AREA, RVS); AND B.) FRANK MONTERO DBA A.A., INC. VS. TULSA AIRPORT AUTHORITY A/K/A T.A.I.T. – T.A.A., DISTRICT COURT OF TULSA COUNTY, STATE OF OKLAHOMA, CASE NO. CV-2014-00072 AND FRANK MONTERO V. TULSA AIRPORT AUTHORITY, A/K/A T.A.I.T., CASE NO. CV-2014-924.**

10. **ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA BROWN AT (918) 838-5000 BY JULY 13, 2016.