

08/08/2016 4:46 pm

MICHAEL P. KIER
CITY CLERK

**Notice and Agenda of the
Combined Meeting of**

**TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

THURSDAY ~ AUGUST 11, 2016 ~ 8:30 a.m.

AIRPORT CONFERENCE ROOM #A211

TULSA INTERNATIONAL AIRPORT

7777 EAST APACHE STREET

TULSA, OKLAHOMA

**CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS
IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA
AIRPORT AUTHORITY TO ORDER.**

- 1. APPROVE THE MINUTES OF THE COMBINED JULY 14, 2016 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**
- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - 2.B. RECEIVE EVALUATION RESULTS FOR AIRPORT CONCESSIONS – TUL:**
 - 1) FOOD & BEVERAGE PROGRAM**
 - 2) NEWS, GIFTS & RETAIL PROGRAM**
 - 2.C. WAIVE CONFLICT OF INTEREST FOR REPRESENTATION OF TULSA EXECUTIVE FLIGHT BY CONNER & WINTERS LLP – RVS.**
 - 2.D. APPROVE MEMORANDUM OF UNDERSTANDING WITH THE CITY OF TULSA TO PROVIDE SUPPORT SERVICES TO THE AIRPORT FOR ONE (1) YEAR, ENDING JUNE 30, 2017, IN THE AMOUNT OF \$52,217.00 – TUL/RVS/OKM.**
 - 2.E. APPROVE REVISED BILLING AMOUNT FOR AIRCRAFT PARKING FEES IN THE AMOUNT OF \$7,119.00 TO BIZJET/LUFTHANSA – TUL.**
 - 2.F. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH UNISON CONSULTING, INC. TO EXERCISE THE SECOND OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE AUGUST 1, 2016 – TUL.**
 - 2.G. ACCEPT PENDING FAA AIP GRANT (REPLACE SNOW REMOVAL EQUIPMENT PROJECT) IN AN AMOUNT NOT-TO-EXCEED \$558,000.00 – TUL.**
 - 2.H. ACCEPT PENDING FAA AIP GRANT (UPGRADE AIRFIELD ACCESS CONTROL SYSTEM PROJECT) IN AN AMOUNT NOT-TO-EXCEED \$4,074,000.00 – TUL.**
 - 2.I. APPROVE AMENDMENT TO ATTORNEY ENGAGEMENT AGREEMENT WITH CENTER FOR ECONOMIC DEVELOPMENT (LESLIE BATCHELOR) FOR LEGAL SERVICES RELATED TO TAX INCREMENT FINANCING (TIF) DISTRICT WORK IN THE AMOUNT OF \$5,000.00 – TUL.**

- 2.J. APPROVE AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF TWO (2) DISPATCH RADIO CONSOLE POSITIONS IN AN AMOUNT NOT-TO-EXCEED \$155,000.00 – TUL.
- 2.K. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT'S ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD APPROVAL ON JULY 14, 2016 – TUL.
- 2.L. ACCEPT DONATION OF EAGLE SCOUT PROJECT, FROM PHILIP SHAW, OF TWO (2) PICNIC TABLES FOR PUBLIC USE, AT THE SOUTH OBSERVATION AREA OF TULSA INTERNATIONAL AIRPORT – TUL.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
- 3.A. AIR FORCE PLANT #3. ~ NO ITEMS.**
- 3.B. CONTRACTS.**
- 3.B.1. ACCEPT BID AND APPROVE CONTRACT (UPGRADE AIRFIELD ACCESS CONTROL SYSTEM) WITH THIRD GENERATION ELECTRICAL, INC. IN AN AMOUNT NOT-TO-EXCEED \$4,011,110.00, SUBJECT TO THE AVAILABILITY OF FAA GRANT FUNDS – TUL.
- 3.B.2. APPROVE CONTRACT (UPGRADE AIRFIELD ACCESS CONTROL SYSTEM PROJECT) WITH FAITH GROUP, LLC FOR CONSTRUCTION MANAGEMENT SERVICES IN AN AMOUNT NOT-TO-EXCEED \$250,225.00, SUBJECT TO THE AVAILABILITY OF FAA GRANT FUNDS – TUL.
- 3.B.3. ACKNOWLEDGE RECEIPT OF BID (MULTI-TASKING RUNWAY BROOM WITH PLOW PROJECT) WITH M-B COMPANIES, INC, THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$619,498.00 AND EXTEND TIME TO AWARD PURCHASE AGREEMENT FOR AN ADDITIONAL FIFTEEN (15) DAYS – TUL.
- 3.B.4. REJECT BIDS (SNOW BLOWER PROJECT) DUE TO INSUFFICIENT FAA FUNDING FOR THIS PROJECT – TUL.
- 3.B.5. APPROVE CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES (REHABILITATE RUNWAY 1L-19R PROJECT) WITH GARVER, LLC IN AN AMOUNT NOT-TO-EXCEED \$69,960.00, SUBJECT TO THE AVAILABILITY OF FAA GRANT FUNDS – RVS.
- 3.B.6. APPROVE CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES (UPGRADE AIRFIELD GUIDANCE SIGN PROJECT~PHASE 3) WITH GARVER, LLC IN AN AMOUNT NOT-TO-EXCEED \$169,820.00, SUBJECT TO THE AVAILABILITY OF FAA GRANT FUNDS – RVS.
- 3.C. CONTRACT AMENDMENTS. ~NO ITEMS.**

3.D. CHANGE ORDERS.

3.D.1. APPROVE CHANGE ORDER NO. 14 (RENTAL CAR READY RETURN FACILITY PROJECT) WITH CROSSLAND CONSTRUCTION CO, INC IN THE AMOUNT OF \$31,003.65 – TUL.

3.E. CHANGE OF QUANTITIES. ~ NO ITEMS.

3.F. OTHER CONTRACT ACTION. ~ NO ITEMS.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

4.A. APPROVE ACKNOWLEDGMENT AND CONSENT (NON-SIGNATORY AIR CARGO LICENSE AGREEMENT) WITH AMERIFLIGHT, LLC TO EXERCISE THE SECOND OF TWO (2) ONE-YEAR OPTIONS AT THE STANDARD RATE, EFFECTIVE JULY 1, 2016 – TUL.

4.B. APPROVE ACKNOWLEDGMENT AND CONSENT WITH OMNI AIR INTERNATIONAL, INC.-MILITARY APRON TO EXERCISE THE SECOND OF TWO (2) TWO-YEAR OPTIONS TO EXTEND AT THE STANDARD RATE, EFFECTIVE AUGUST 1, 2016 – TUL.

4.C. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH INDEPENDENT SCHOOL DISTRICT NO. 5 OF TULSA COUNTY, OKLAHOMA, A/K/A JENKS SCHOOL DISTRICT, TO EXERCISE THE NINTH OF NINE (9) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AGREEMENT, EFFECTIVE JULY 1, 2016 – RVS.

4.D. APPROVE LICENSE AGREEMENT WITH TULSA CHARITY FIGHT NIGHT, D/B/A TULSA CHARITY FLIGHT NIGHT, FOR A FUNDRAISING EVENT ON THE EVENING OF SEPTEMBER 15, 2016 – RVS.

4.E. APPROVE ACKNOWLEDGEMENT AND CONSENT TO COLLATERAL ASSIGNMENT (LOT 8, BLOCK 7A, NORTHEAST HANGAR DEVELOPMENT AREA) FROM ROBERT J. NORMAN AND KIMBERLY A. NORMAN TO PROSPERITY BANK, EFFECTIVE UPON APPROVAL – RVS.

4.F. APPROVE ASSIGNMENT OF SUBLEASE AGREEMENT AND ACKNOWLEDGMENT AND CONSENT TO ASSIGNMENT OF SUBLEASE AGREEMENT (LOT 4, BLOCK 3, SOUTHWEST COMMERCIAL AREA) FROM GARY SIPES TO MARK HAMILTON, EFFECTIVE UPON CLOSING, BUT NO LATER THAN AUGUST 31, 2016 – RVS.

4.G. APPROVE SUBLEASE AGREEMENT (LOT 9, BLOCK 14, NORTHEAST HANGAR DEVELOPMENT AREA) WITH LOWELL E. DOBSON AND/OR REBA B. DODSON FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE OCTOBER 15, 2016 – RVS.

- 4.H. APPROVE ACKNOWLEDGMENT AND CONSENT WITH ADRIAN A. HALE AS TRUSTEE OF THE ADRIAN A. HALE TRUST, DATED NOV. 7, 1997, (LOT 7, BLOCK 11 NORTHEAST HANGAR DEVELOPMENT AREA) TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 1, 2016 – RVS.
- 4.I. APPROVE ACKNOWLEDGMENT AND CONSENT WITH STEPHEN C. WOLFE (LOT 11, BLOCK 8, NORTHEAST HANGAR DEVELOPMENT AREA) TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 1, 2016 – RVS.
5. **OTHER TAIT BUSINESS.**
6. **TAA BUSINESS.**
7. **APPROVE THOSE ITEMS FROM THE AUGUST 11, 2016 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
8. **APPROVE THOSE ITEMS FROM THE AUGUST 11, 2016 MEETING OF TAA WHICH SHOULD BE CONSIDERED BY TAIT.**
9. **APPROVE TAIT EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(4) FOR THE PURPOSES OF COMMUNICATION BETWEEN THE TRUSTEES AND COUNSEL CONCERNING PENDING INVESTIGATION(S), CLAIM(S), ACTION(S) OR LITIGATION INCLUDING, BUT NOT LIMITED TO: A.) SOUTHWEST AVIATION SPECIALTIES, LLC (LOT 1, BLOCK 6 AND LOT 12, BLOCK 6, SOUTHWEST COMMERCIAL AREA, RVS); AND B.) FRANK MONTERO DBA A.A., INC. VS. TULSA AIRPORT AUTHORITY A/K/A T.A.I.T. – T.A.A., DISTRICT COURT OF TULSA COUNTY, STATE OF OKLAHOMA, CASE NO. CV-2014-00072 AND FRANK MONTERO V. TULSA AIRPORT AUTHORITY, A/K/A T.A.I.T., CASE NO. CV-2014-924.**
10. **ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA BROWN AT (918) 838-5000 BY AUGUST 19, 2016.