

10/09/2017 4:40 pm

MICHAEL P. KIER
CITY CLERK

**Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

THURSDAY ~ OCTOBER 12, 2017 ~ 8:30 a.m.

AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA

**CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS
IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA
AIRPORT AUTHORITY TO ORDER.**

- 1. APPROVE THE MINUTES OF THE COMBINED SEPTEMBER 14, 2017 ANNUAL MEETING OF TAIT AND THE ANNUAL MEETING OF TAA.**

- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.
 - C.E.O. REPORT
 - FINANCIAL REPORT
 - MARKETING REPORT

 - 2.B. APPROVE AMENDMENT TO THE FY17-18 SCHEDULE OF RATES, FEES AND CHARGES (RF&C) FOR RVS, RETAINING THE CURRENT RATES FOR EXISTING SUBLEASES, AND ADDING PROVISION FOR RATES ASSOCIATED WITH ANY NEW SUBLEASES – RVS.

 - 2.C. RECEIVE FOR CONSIDERATION, AN AMENDMENT TO TAIT LEASING POLICY ADDRESSING BROKER COMMISSIONS, UPDATING/EDITING OF OUTDATED CITATIONS, REMOVAL OF OPTIONS FOR EXTENSIONS OF LEASE TERMS, AND REMOVAL OF “CAPITAL INVESTMENT” CRITERIA AS A CONSIDERATION FOR NEW LEASES, FOR APPROVAL BY THE TRUSTEES AT THE NEXT BOARD MEETING – TUL.

 - 2.D. APPROVE AMENDMENT NO. 2 TO ATTORNEY ENGAGEMENT AGREEMENT WITH CONNER & WINTERS, LLP (GARY BETOW) FOR PROFESSIONAL LEGAL SERVICES REQUIRING SPECIALIZED FINANCIAL TRANSACTION EXPERTISE IN AN AMOUNT NOT-TO-EXCEED \$5,000.00 – TUL.

 - 2.E. APPROVE THE FOURTH OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF AGREEMENT WITH NACHURS\ALPINE SOLUTIONS INDUSTRIAL FOR DE-ICING CHEMICAL IN AN AMOUNT NOT-TO-EXCEED \$90,000, EFFECTIVE JANUARY 10, 2018 – TUL.

- 2.F. APPROVE THE THIRD OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF AGREEMENT WITH G & G LAWN AND LANDSCAPE, INCORPORATED FOR LANDSIDE MOWING IN AN AMOUNT NOT-TO-EXCEED \$125,000.00, EFFECTIVE JANUARY 1, 2018 – TUL.
- 2.G. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD APPROVAL ON SEPTEMBER 14, 2017 – TUL.
- 2.H. APPROVE AGREEMENT WITH EVERBRIDGE, INC. FOR COMMUNICATION SOFTWARE SERVICES WITH A ONETIME SETUP FEE OF \$8,568.00 AND A THREE-YEAR TERM AT A RATE OF \$10,000.00 PER YEAR – TUL/RVS/OKM.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
- 3.A. RESERVED. ~NO ITEMS.**
- 3.B. CONTRACTS.**
- 3.B.1. AWARD CONTRACT (REPLACE ESCALATOR PROJECT) WITH FRITZ BAILY, PLC FOR ARCHITECTURAL SERVICES IN AN AMOUNT NOT-TO-EXCEED \$55,683.29 – TUL.
- 3.B.2 AWARD CONTRACT (AIRLINE COUNTER RENOVATION PROJECT) WITH FRITZ BAILY, PLC FOR ARCHITECTURAL SERVICES IN AN AMOUNT NOT-TO-EXCEED \$74,662.76 – TUL.
- 3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.**
- 3.D. CHANGE ORDERS.**
- 3.D.1. APPROVE CHANGE ORDER NO. 3 (SCHWAB HALL RENTAL CAR FACILITIES PROJECT) WITH FLINTCO, LLC, INCORPORATED IN THE AMOUNT OF \$26,049.37 – TUL.
- 3.E. CHANGE OF QUANTITIES. ~NO ITEMS.**
- 3.F. OTHER CONTRACT ACTION. ~NO ITEMS.**
- 4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.**
- 4.A. APPROVE ACKNOWLEDGMENT AND CONSENT WITH THIS LAND PRESS, LLC TO EXERCISE THE FOURTH OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE NOVEMBER 1, 2017 – TUL.
- 4.B. APPROVE ACKNOWLEDGMENT AND CONSENT WITH AIRCRAFT SERVICE INTERNATIONAL GROUP, INC. (“ASIG”) TO EXERCISE THE FIRST AND SECOND OF TWO (2) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE JANUARY 1, 2017 – TUL.

- 4.C. ACKNOWLEDGE REORGANIZATION OF AIRCRAFT SERVICE INTERNATIONAL GROUP (ASIG) AND RECOGNIZE MENZIES AVIATION (USA) INC. AS THE OPERATOR OF ASIG, AS WELL AS REFLECT THE NEWLY REGISTERED D/B/A AS MENZIES AVIATION – TUL.
- 4.D. APPROVE LICENSE AGREEMENT WITH TANDEM VENTURES, LLC D/B/A LADYFINGERS CATERING AND PARTY PLANNING, LLC (AMANDA DAVIES), (SUBTENANT OF RVES CO., IRVIN PENSE) FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE NOVEMBER 18, 2017 – RVS.
- 4.E. APPROVE LICENSE AGREEMENT WITH TULSA COUNTY HELICOPTERS, LLC (CHUCK DIXON), SUBTENANT OF CHRISTIANSEN AVIATION, INC., FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE DECEMBER 1, 2017 – RVS.
- 4.F. APPROVE SUBLEASE AGREEMENT WITH CHRISTIANSEN AVIATION, INC. (BILL CHRISTIANSEN) (THE NORTH HALF OF TIE-DOWN BLOCK 7 & ALL OF TIE-DOWN BLOCK 8, SOUTHWEST COMMERCIAL AREA) FOR FIVE (5) YEARS AT THE STANDARD RATE, EFFECTIVE DECEMBER 1, 2017 – RVS.
- 4.G. APPROVE SUBLEASE AGREEMENT (LOT 3, BLOCK 13, NORTHEAST HANGAR DEVELOPMENT) WITH SEDONA RESOURCES, LLC (RANDY KAPLIN) FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE NOVEMBER 1, 2017 – RVS.
- 4.H. APPROVE SUBLEASE AGREEMENT (LOTS 1 & 2, BLOCK 12, NORTHEAST HANGAR DEVELOPMENT) WITH IKE ENNS FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE NOVEMBER 15, 2017 – RVS.
- 4.I. RESCIND APPROVAL OF SECOND AMENDED AND RESTATED SUBLEASE AGREEMENT WITH DEL AVIATION, LLC (DON OLTMAN) (LOT 5, BLOCK 1B, NORTHWEST HANGAR AREA) TO CONVERT LEASE FROM COMMERCIAL TO PRIVATE HANGAR SUBLEASE AGREEMENT FOR REMAINDER OF LEASE TERM – RVS.
- 4.J. APPROVE LICENSE AGREEMENT WITH EL VALLE, LLC, D/B/A SENOR PABLO (PABLO ASCENCIO) AT THE STANDARD RATE, EFFECTIVE UPON APPROVAL THROUGH DECEMBER 31, 2018– RVS.
- 5. OTHER TAIT BUSINESS.**
- 6. TAA BUSINESS.**

- 7. APPROVE THOSE ITEMS FROM THE OCTOBER 12, 2017 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. APPROVE THOSE ITEMS FROM THE OCTOBER 12, 2017 REGULAR MEETING OF TAA WHICH SHOULD BE CONSIDERED BY TAIT.**
- 9. ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY OCTOBER 11, 2017.