

11/06/2017 3:41 pm

**MICHAEL P. KIER**  
CITY CLERK

**Notice and Agenda of  
Combined Meeting of  
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING  
and TULSA AIRPORT AUTHORITY - REGULAR MEETING  
THURSDAY ~ NOVEMBER 9, 2017 ~ 8:30 a.m.**  
AIRPORT CONFERENCE ROOM #A211  
TULSA INTERNATIONAL AIRPORT  
7777 EAST APACHE STREET  
TULSA, OKLAHOMA

**CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.**

- 1. APPROVE THE MINUTES OF THE COMBINED OCTOBER 12, 2017 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**
  
- 2. FINANCIAL AND OPERATING.**
  - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
    - C.E.O. REPORT
    - FINANCIAL REPORT
    - MARKETING REPORT
  
  - 2.B. RECEIVE FOR INITIAL CONSIDERATION THE DRAFT R. L. JONES, JR. AIRPORT (RVS) FIVE-YEAR CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL YEARS 2019-2023 – RVS.**
  
  - 2.C. APPROVE AMENDMENT TO TAIT LEASING POLICY – TUL.**
  
  - 2.D. APPROVE AGREEMENT WITH OLD REPUBLIC INSURANCE COMPANY FOR THE THIRD OF THREE (3) ANNUAL OPTIONS TO RENEW AIRPORT GENERAL LIABILITY INSURANCE COVERAGE AT AN ANNUAL PREMIUM OF \$73,865.00 THROUGH INSURICA INSURANCE MANAGEMENT NETWORK, EFFECTIVE NOVEMBER 20, 2017 – TUL/RVS/OKM.**
  
  - 2.E. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD APPROVAL ON OCTOBER 12, 2017 – TUL.**

**3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**

**3.A. RESERVED. ~NO ITEMS.**

**3.B. CONTRACTS. ~NO ITEMS.**

**3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.**

**3.D. CHANGE ORDERS. ~NO ITEMS.**

**3.E. CHANGE OF QUANTITIES. ~NO ITEMS.**

**3.F. OTHER CONTRACT ACTION.**

3.F.1. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH ENERCON SERVICES, INC. TO EXERCISE THE FOURTH OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND TERM OF THE CONTRACT FOR ENVIRONMENTAL ENGINEERING AND CONSULTING SERVICES IN AN AMOUNT NOT-TO-EXCEED \$25,000.00 – TUL/RVS/OKM.

**4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.**

4.A. APPROVE LICENSE AGREEMENT WITH TULSA AIR & SPACE MUSEUM, INC., FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 1, 2018 – TUL.

4.B. APPROVE LICENSE AGREEMENT WITH COX OKLAHOMA TELECOM, LLC FOR COMMUNICATION SERVICE LINES FOR LOCAL TELEPHONE EXCHANGE CARRIER FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 1, 2018 – TUL.

4.C. APPROVE SUBLEASE AGREEMENT WITH BECCO CONTRACTORS, INC. FOR TEMPORARY CONSTRUCTION STAGING AREA-MINGO DEVELOPMENT AREA (EAST 92 FEET OF LOT 6, LOT 5, WEST 38 FEET OF LOT 4, ALL IN BLOCK 1) FOR ONE (1) YEAR, EFFECTIVE UPON APPROVAL – TUL.

4.D. APPROVE LICENSE AGREEMENT WITH K.R.T. AVIATION, LLC (KEITH THOMAS), AVIATION MAINTENANCE SUBTENANT OF DEFC HANGAR MANAGEMENT, LLC, FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 16, 2018 – RVS.

4.E. APPROVE MUTUAL TERMINATION OF SUBLEASE AGREEMENTS (LOTS 1A, 1B, 1C, AND 1D, BLOCK 4; LOT 8, BLOCK 3; AND LOT 2, BLOCK 2 (FUEL FARM) – SOUTHWEST COMMERCIAL AREA) WITH ACCESS AVIATION, LLC, EFFECTIVE JANUARY 1, 2018 – RVS.

- 4.F. APPROVE SUBLEASE AGREEMENT (LOTS 1A, 1B, 1C, AND 1D BLOCK 4; LOT 8, BLOCK 3; AND LOT 2, BLOCK 2 (FUEL FARM) – SOUTHWEST COMMERCIAL AREA WITH SOUTHWESTERN AVIATION SPECIALTIES, LLC (DAVID GUZMAN) FOR TWENTY (20) YEARS WITH ONE (1) FIVE-YEAR OPTION TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE JANUARY 1, 2018 – RVS.
- 4.G. APPROVE ACKNOWLEDGMENT AND CONSENT TO COLLATERAL ASSIGNMENT FROM SOUTHWESTERN AVIATION SPECIALTIES, LLC (DAVID GUZMAN) TO SECURITY BANK (LOTS 1A, 1B, 1C, AND 1D BLOCK 4; LOT 8, BLOCK 3; AND LOT 2, BLOCK 2 (FUEL FARM) – SOUTHWEST COMMERCIAL AREA, EFFECTIVE UPON CLOSING BUT NO LATER THAN JANUARY 1, 2018 – RVS.
5. **OTHER TAIT BUSINESS.**
6. **TAA BUSINESS.**
7. **APPROVE THOSE ITEMS FROM THE NOVEMBER 9, 2017 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
8. **ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY NOVEMBER 8, 2017.