Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING
THURSDAY ~ NOVEMBER 9, 2017 ~ 8:30 a.m.
AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA

CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS
IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA
AIRPORT AUTHORITY TO ORDER.

1. APPROVE THE MINUTES OF THE COMBINED OCTOBER 12, 2017 SPECIAL
MEETING OF TAIT AND THE REGULAR MEETING OF TAA.

2. FINANCIAL AND OPERATING.
2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.
   • C.E.O. REPORT
   • FINANCIAL REPORT
   • MARKETING REPORT

2.B. RECEIVE FOR INITIAL CONSIDERATION THE DRAFT R. L. JONES, JR.
AIRPORT (RVS) FIVE-YEAR CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL
YEARS 2019-2023 – RVS.

2.C. APPROVE AMENDMENT TO TAIT LEASING POLICY – TUL.

2.D. APPROVE AGREEMENT WITH OLD REPUBLIC INSURANCE COMPANY FOR
THE THIRD OF THREE (3) ANNUAL OPTIONS TO RENEW AIRPORT GENERAL
LIABILITY INSURANCE COVERAGE AT AN ANNUAL PREMIUM OF $73,865.00
THROUGH INSURICA INSURANCE MANAGEMENT NETWORK, EFFECTIVE
NOVEMBER 20, 2017 – TUL/RVS/OKM.

2.E. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS
EXECUTED BY TAIT ADVERTISING SALES MANAGER SINCE THE DATE OF
THE LAST BOARD APPROVAL ON OCTOBER 12, 2017 – TUL.
3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.

3.A. RESERVED. ~NO ITEMS.

3.B. CONTRACTS. ~NO ITEMS.

3.C. CONTRACT AMENDMENTS. ~NO ITEMS.

3.D. CHANGE ORDERS. ~NO ITEMS.

3.E. CHANGE OF QUANTITIES. ~NO ITEMS.

3.F. OTHER CONTRACT ACTION.

3.F.1. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH ENERCON SERVICES, INC. TO EXERCISE THE FOURTH OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND TERM OF THE CONTRACT FOR ENVIRONMENTAL ENGINEERING AND CONSULTING SERVICES IN AN AMOUNT NOT-TO-EXCEED $25,000.00 – TUL/RVS/OKM.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

4.A. APPROVE LICENSE AGREEMENT WITH TULSA AIR & SPACE MUSEUM, INC., FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 1, 2018 – TUL.

4.B. APPROVE LICENSE AGREEMENT WITH COX OKLAHOMA TELECOM, LLC FOR COMMUNICATION SERVICE LINES FOR LOCAL TELEPHONE EXCHANGE CARRIER FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 1, 2018 – TUL.

4.C. APPROVE SUBLEASE AGREEMENT WITH BECCO CONTRACTORS, INC. FOR TEMPORARY CONSTRUCTION STAGING AREA-MINGO DEVELOPMENT AREA (EAST 92 FEET OF LOT 6, LOT 5, WEST 38 FEET OF LOT 4, ALL IN BLOCK 1) FOR ONE (1) YEAR, EFFECTIVE UPON APPROVAL – TUL.

4.D. APPROVE LICENSE AGREEMENT WITH K.R.T. AVIATION, LLC (KEITH THOMAS), AVIATION MAINTENANCE SUBTENANT OF DEFC HANGAR MANAGEMENT, LLC, FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JANUARY 16, 2018 – RVS.

4.E. APPROVE MUTUAL TERMINATION OF SUBLEASE AGREEMENTS (LOTS 1A, 1B, 1C, AND 1D, BLOCK 4; LOT 8, BLOCK 3; AND LOT 2, BLOCK 2 (FUEL FARM) – SOUTHWEST COMMERCIAL AREA) WITH ACCESS AVIATION, LLC, EFFECTIVE JANUARY 1, 2018 – RVS.
4.F. APPROVE SUBLEASE AGREEMENT (LOTS 1A, 1B, 1C, AND 1D BLOCK 4; LOT 8, BLOCK 3; AND LOT 2, BLOCK 2 (FUEL FARM) – SOUTHWEST COMMERCIAL AREA WITH SOUTHWESTERN AVIATION SPECIALTIES, LLC (DAVID GUZMAN) FOR TWENTY (20) YEARS WITH ONE (1) FIVE-YEAR OPTION TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE JANUARY 1, 2018 – RVS.

4.G. APPROVE ACKNOWLEDGMENT AND CONSENT TO COLLATERAL ASSIGNMENT FROM SOUTHWESTERN AVIATION SPECIALTIES, LLC (DAVID GUZMAN) TO SECURITY BANK (LOTS 1A, 1B, 1C, AND 1D BLOCK 4; LOT 8, BLOCK 3; AND LOT 2, BLOCK 2 (FUEL FARM) – SOUTHWEST COMMERCIAL AREA, EFFECTIVE UPON CLOSING BUT NO LATER THAN JANUARY 1, 2018 – RVS.

5. OTHER TAIT BUSINESS.

6. TAA BUSINESS.

7. APPROVE THOSE ITEMS FROM THE NOVEMBER 9, 2017 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.

8. ADJOURN.

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY NOVEMBER 8, 2017.