

09/11/2017 4:14 pm

MICHAEL P. KIER
CITY CLERK

Notice and Agenda
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - ANNUAL MEETING
and TULSA AIRPORT AUTHORITY - ANNUAL MEETING
THURSDAY ~ SEPTEMBER 14, 2017 ~ 8:30 a.m.

or as soon thereafter as the 8:30 a.m. meeting of the Tulsa Municipal Airport Trust is concluded
AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA

CALL COMBINED ANNUAL MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND ANNUAL MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.

- 1. APPROVE THE MINUTES OF THE AUGUST 3, 2017 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**

- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.
 - C.E.O. REPORT
 - FINANCIAL REPORT
 - MARKETING REPORT

 - 2.B. RECEIVE AND FILE THE ANNUAL REPORT FROM TAIT SECRETARY – TUL/RVS.

 - 2.C. ANNUAL ELECTION OF OFFICERS OF TULSA AIRPORTS IMPROVEMENT TRUST AND TULSA AIRPORT AUTHORITY – TUL/RVS/OKM.

 - 2.D. APPROVE AIRPORT MASTER PLAN – TUL.

 - 2.E. ACCEPT PENDING FAA AIP GRANT (REHABILITATE ACCESS ROADS PROJECT) IN THE AMOUNT OF \$139,290.00 – RVS.

 - 2.F. APPROVE TRANSFER OF FAA AIP NON PRIMARY ENTITLEMENT (NPE) FUNDS IN THE AMOUNT OF \$110,710.00 – RVS.

 - 2.G. APPROVE ACKNOWLEDGMENT AND CONSENT WITH TULSA REGIONAL CHAMBER, INC., TO EXERCISE THE SECOND OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE SEPTEMBER 1, 2017 – TUL.

- 2.H. ACCEPT BID AND AWARD CONTRACT (PASSENGER BOARDING BRIDGE PREVENTATIVE MAINTENANCE AND INSPECTION SERVICE) WITH ERMIC IV, LP, THE LOWEST RESPONSIBLE BIDDER, IN AN AMOUNT NOT-TO-EXCEED \$42,000.00. THIS IS A ONE-YEAR CONTRACT WITH FOUR (4) ONE-YEAR RENEWAL OPTIONS, EFFECTIVE NOVEMBER 1, 2017 – TUL.
- 2.I. ACCEPT BID AND AWARD CONTRACT FOR PASSENGER BOARDING BRIDGE WITH JOHN BEAN TECHNOLOGY CORPORATION (JBT), THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$630,507.00 – TUL.
- 2.J. APPROVE WORKERS COMPENSATION INSURANCE THROUGH COMPSOURCE MUTUAL INSURANCE COMPANY (PROVIDED THROUGH INSURICA - TIM DRISKILL) AT A TOTAL ANNUAL COST OF \$174,969.00 FOR ONE (1) YEAR, WITH A \$3,000.00 DEDUCTIBLE (PER CLAIM), EFFECTIVE OCTOBER 1, 2017 – TUL/RVS/OKM.
- 2.K. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD APPROVAL ON AUGUST 3, 2017 – TUL.
- 2.L. APPROVE TAIT INVESTMENT POLICY, TO GUIDE THE INVESTMENT OF TAIT FUNDS, WHICH WAS PRESENTED FOR REVIEW AT TAIT'S JUNE 29, 2017 MEETING – TUL/RVS.
- 2.M. ACCEPT AN EDUCATION GRANT FROM THE OKLAHOMA AERONAUTICS COMMISSION IN THE AMOUNT OF \$11,500.00 TO PROVIDE FUNDING FOR THE AIRPORT TO HOST THE FLY WITH BANNING EXHIBIT THROUGHOUT THE MONTH OF MARCH, 2018, IN PARTNERSHIP WITH GREATEST STORIES NEVER TOLD – TUL.
- 2.N. APPROVE ACKNOWLEDGMENT AND CONSENT WITH LOOMACRES, INC. TO EXERCISE THE FOURTH OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM IN AN AMOUNT NOT-TO-EXCEED OF \$39,900.00, EFFECTIVE OCTOBER 1, 2017 – TUL.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
- 3.A. RESERVED. ~NO ITEMS.**
- 3.B. CONTRACTS.**
- 3.B.1. ACCEPT BID AND AWARD CONTRACT (REHABILITATE ACCESS ROADS PROJECT) WITH APAC-CENTRAL, INC., THE LOWEST RESPONSIBLE BIDDER, IN THE AMOUNT OF \$150,272.05, SUBJECT TO RECEIPT OF FAA GRANT FUNDS – RVS.

3.B.2. AWARD CONTRACT (QUICK TURN AROUND AREA (QTA) BUILDINGS PROJECT) WITH FRITZ BAILY, PLC FOR CONSTRUCTION MANAGEMENT SERVICES IN AN AMOUNT NOT-TO-EXCEED \$119,541.42 – TUL.

3.B.3. AWARD CONTRACT (TAXIWAY J PAVEMENT PROJECT) WITH ATKINS, NORTH AMERICA, INC. FOR CONSTRUCTION MANAGEMENT SERVICES IN AN AMOUNT NOT-TO-EXCEED \$760,000.00, SUBJECT TO RECEIPT OF FAA GRANT FUNDS – TUL.

3.B.4. AWARD CONTRACT (TAXIWAY J PAVEMENT PROJECT~PHASE II) WITH ATKINS, NORTH AMERICA, INC. FOR DESIGN SERVICES IN AN AMOUNT NOT-TO-EXCEED \$139,800.00, SUBJECT TO RECEIPT OF FAA GRANT FUNDS – TUL.

3.B.5. AWARD CONTRACT (PARKING CANOPIES PROJECT) WITH CRAFTON TULL, INC. FOR DESIGN SERVICES IN AN AMOUNT NOT-TO-EXCEED \$107,802.78 – TUL.

3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.

3.D. CHANGE ORDERS.

3.D.1. APPROVE CHANGE ORDER NO. 2 (UPGRADE AIRFIELD ACCESS CONTROL SYSTEM PROJECT) WITH THIRD GENERATION ELECTRIC, INC. IN THE AMOUNT OF \$12,124.18 – TUL.

3.D.2. APPROVE CHANGE ORDER NO.2 (SCHWAB HALL RENTAL CAR FACILITIES PROJECT) WITH FLINTCO, LLC, INCORPORATED IN THE AMOUNT OF \$325.81 – TUL.

3.E. CHANGE OF QUANTITIES. ~NO ITEMS.

3.F. OTHER CONTRACT ACTION. ~ NO ITEMS.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

4.A. APPROVE OPERATING AGREEMENT WITH RASIER, LLC (UBER) FOR THE PROVISION OF TRANSPORTATION NETWORK COMPANY SERVICES AT THE AIRPORT – TUL.

4.B. APPROVE NON-SIGNATORY SUBLEASE AND LICENSE AGREEMENT WITH ALLEGIANT AIRLINES FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE NOVEMBER 1, 2017 – TUL.

4.C. APPROVE LICENSE AGREEMENT WITH PRIMEFLIGHT AVIATION SERVICES, INC. FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE OCTOBER 1, 2017 – TUL.

- 4.D. APPROVE LICENSE AGREEMENT WITH NATIONAL AVIATION SERVICES, LLC, FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE NOVEMBER 10, 2017 – TUL.
- 4.E. APPROVE AIRPORT NON-SIGNATORY CARGO CARRIER LICENSE AGREEMENT WITH DHL EXPRESS (USA), INC. FOR ONE (1) YEAR, EFFECTIVE SEPTEMBER 1, 2017 – TUL.
- 4.F. APPROVE ACKNOWLEDGMENT AND CONSENT WITH SMARTE CARTE, INC., TO EXERCISE THE THIRD OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE OCTOBER 1, 2017 – TUL.
- 4.G. APPROVE AMENDMENT NO. 7 TO SUBLEASE AGREEMENT WITH PAIT INVESTMENTS, LLC DBA THE CLARION INN (PETE PATEL) TO EXTEND REDUCTION OF 43,589 SQUARE FEET AND ADJUST RENTAL ACCORDINGLY, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018 – TUL.
- 4.H. APPROVE LICENSE AGREEMENT WITH STORM PEAK PRODUCTIONS (DORRIE JANKOWSKI) FOR FILMING AT TUL ON (OR ABOUT) SEPTEMBER 29 AND 30, 2017, EFFECTIVE UPON APPROVAL – TUL.
- 4.I. APPROVE LICENSE AGREEMENT WITH COX OKLAHOMA TELECOM, LLC FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 12, 2017 – RVS.
- 4.J. APPROVE ACKNOWLEDGMENT AND CONSENT WITH AIRCRAFT SERVICE INTERNATIONAL GROUP, INC. (ASIG) TO EXERCISE THE FIRST OF TWO (2) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE JANUARY 1, 2017, AND THE SECOND OF TWO (2) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE JANUARY 1, 2018 – TUL.
- 4.K. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH RICHARD BOOTH (LOT 1, BLOCK 16, NORTHEAST HANGAR DEVELOPMENT) TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE OCTOBER 1, 2017 – RVS.
- 4.L. APPROVE ACKNOWLEDGMENT AND CONSENT WITH KENNETH H. BACON AND RONALD TURNER (LOT 3, BLOCK 15, NORTHEAST HANGAR DEVELOPMENT) TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE OCTOBER 1, 2017 – RVS.
- 4.M. APPROVE ACKNOWLEDGMENT AND CONSENT WITH THE HUBBARD FAMILY TRUST (LOT 3, BLOCK 1A, NORTHWEST HANGAR AREA) TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE JULY 15, 2017 – RVS.

- 4.N. APPROVE SUBLEASE AGREEMENT WITH SEDONA RESOURCES, LLC (RANDY KAPLIN) (LOT 3, BLOCK 13, NORTHEAST HANGAR DEVELOPMENT) FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE NOVEMBER 1, 2017 – RVS.
- 4.O. APPROVE SECOND AMENDED AND RESTATED SUBLEASE AGREEMENT WITH DEL AVIATION, LLC (DON OLTMAN) (LOT 5, BLOCK 1B, NORTHWEST HANGAR AREA) TO CONVERT LEASE FROM COMMERCIAL TO PRIVATE HANGAR SUBLEASE AGREEMENT FOR REMAINDER OF LEASE TERM – RVS.
- 4.P. APPROVE ACKNOWLEDGMENT AND CONSENT TO COLLATERAL ASSIGNMENT FROM W. G. ENTERPRISES, LLC (TROY WORMELL), TO REGENT BANK (LOT 11, BLOCK 13, NORTHEAST HANGAR DEVELOPMENT), EFFECTIVE UPON APPROVAL – RVS.
- 5. **OTHER TAIT BUSINESS.**
- 6. **TAA BUSINESS.**
- 7. **APPROVE THOSE ITEMS FROM THE SEPTEMBER 14, 2017 ANNUAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. **APPROVE THOSE ITEMS FROM THE SEPTEMBER 14, 2017 ANNUAL MEETING OF TAA WHICH SHOULD BE CONSIDERED BY TAIT.**
- 9. **ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY SEPTEMBER 13, 2017.