

04/09/2018 3:42 pm

MICHAEL P. KIER
CITY CLERK

Notice and Agenda
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING

THURSDAY ~ APRIL 12, 2018 ~ 8:30 a.m.

AIRPORT CONFERENCE ROOM #A211

TULSA INTERNATIONAL AIRPORT

7777 EAST APACHE STREET

TULSA, OKLAHOMA

CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.

- 1. APPROVE THE MINUTES OF THE COMBINED MARCH 8, 2018 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**
- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - CEO REPORT
 - FINANCIAL REPORT
 - MARKETING REPORT
 - 2.B. APPROVE AMENDMENT TO THE COMMERCIAL GROUND TRANSPORTATION POLICY – TUL.**
 - 2.C. APPROVE AMENDMENT TO RATES, FEES AND CHARGES TO ADD GROUND TRANSPORTATION RATES, FEES, AND CHARGES PURSUANT TO THE COMMERCIAL GROUND TRANSPORTATION POLICY – TUL.**
 - 2.D. RECEIVE FOR INITIAL CONSIDERATION THE DRAFT AMENDMENT TO COLLECTION AND WRITE-OFF POLICY – TUL/RVS.**
 - 2.E. APPROVE ACKNOWLEDGMENT AND CONSENT TO EXERCISE THE THIRD OF FOUR (4) ONE-YEAR OPTIONS WITH RSM US LLP, F/K/A MCGLADREY, LLP IN THE AMOUNT OF \$54,250.00 FOR THE ANNUAL AUDIT OF TAIT’S FINANCIAL STATEMENTS, FY2017/2018, EFFECTIVE MAY 1, 2018 – TUL.**
 - 2.F. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD APPROVAL ON MARCH 8, 2018 – TUL.**
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
 - 3.A. RESERVED. ~NO ITEMS.**

3.B. CONTRACTS.

- 3.B.1. AWARD CONTRACT FOR DESIGN SERVICES (REPLACE BAGGAGE CLAIM ESCALATORS PROJECT – PHASE 2) WITH FRITZ BAILY, PLC IN AN AMOUNT NOT-TO-EXCEED \$52,213.35 – TUL.
- 3.B.2. AWARD CONTRACT FOR PAVEMENT CONSULTING SERVICES (PAVEMENT CONDITION INDEX UPDATE PROJECT) WITH RDM, PLC IN AN AMOUNT NOT-TO-EXCEED \$92,678.00 – TUL.
- 3.B.3. APPROVE PURCHASE ORDER WITH ALTECH ELECTRONICS, INC. IN AN AMOUNT NOT-TO-EXCEED \$87,838.24 – TUL.
- 3.B.4. APPROVE PURCHASE ORDER IN AN AMOUNT NOT-TO-EXCEED \$65,138.00 WITH LIGHTHOUSE ELECTRIC, LLC – TUL.

3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.

3.D. CHANGE ORDERS.

- 3.D.1. APPROVE CHANGE ORDER NO. 6 (SCHWAB HALL PROJECT) WITH FLINTCO, LLC IN THE AMOUNT OF \$4,627.56 – TUL.
- 3.D.2 APPROVE CHANGE ORDER NO. 2 (QUICK TURN AROUND AREA (QTA)) WITH MAGNUM CONSTRUCTION. IN THE AMOUNT OF \$82,713.50– TUL

3.E. CHANGE OF QUANTITIES. ~ NO ITEMS.

3.F. OTHER CONTRACT ACTION.

- 3.F.1. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (PARKING SIGNAGE PROJECT) WITH A-MAX SIGNS, COMPANY IN THE AMOUNT OF \$17,685.21 – TUL.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

- 4.A. APPROVE LICENSE AGREEMENT WITH JETMARK AIRCRAFT INTERIORS, LLC FOR COMMERCIAL AND CORPORATE AIRCRAFT INTERIOR REPAIR, REFURBISHMENT, AND OVERHAUL FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE JULY 1, 2018 – TUL.
- 4.B. APPROVE NON-SIGNATORY AIR CARRIER LICENSE AGREEMENT (CARGO) WITH AMERIFLIGHT, LLC FOR ONE (1) YEAR WITH TWO (2) ONE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE JULY 1, 2018 – TUL.
- 4.C. APPROVE SUBLEASE AGREEMENT (UNDERGROUND COLLECTIONS PARKING LOT) WITH TULSA METROPOLITAN UTILITY AUTHORITY FOR A FIVE-YEAR TERM WITH THE ADJUSTED RENTAL RATE, EFFECTIVE JULY 1, 2018 – TUL.

- 4.D. APPROVE LICENSE AGREEMENT WITH SIRENS MEDIA, LLC FOR FILMING IN THE TERMINAL BUILDING, EFFECTIVE RETROACTIVELY TO APRIL 11, 2018 – TUL.
- 4.E. APPROVE LICENSE AGREEMENT WITH TULSA EXECUTIVE FLIGHT, LLC (BRIAN FLESNER) (SUBTENANT OF CHRISTIANSEN AVIATION) TO OPERATE AN AIRCRAFT CHARTER, EFFECTIVE JUNE 1, 2018 – RVS.
- 4.F. APPROVE ACKNOWLEDGMENT AND CONSENT TO COLLATERAL ASSIGNMENT FROM BLUE SKIES DPC, LLC (DALE CUCKLER) TO TRIAD BANK (LOT 1, BLOCK 11, NORTHEAST HANGAR DEVELOPMENT), EFFECTIVE UPON CLOSING BUT NO LATER THAN APRIL 30, 2018 – RVS.
- 4.G. APPROVE SUBLEASE AGREEMENT (LOT 10, BLOCK 12, NORTHEAST HANGAR DEVELOPMENT) WITH BLISSCO INCORPORATED (ROY BLISS) FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE JUNE 1, 2018 – RVS.

MANAGEMENT RECOMMENDS APPROVAL. (CER) (F18-086)

- 5. OTHER TAIT BUSINESS.**
- 6. TAA BUSINESS.**
- 7. APPROVE THOSE ITEMS FROM THE APRIL 12, 2018 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
- 8. ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY APRIL 11, 2018.