

**Notice and Agenda of
Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

THURSDAY ~ MARCH 9, 2017 ~ 8:30 a.m.

AIRPORT CONFERENCE ROOM #A211

TULSA INTERNATIONAL AIRPORT

7777 EAST APACHE STREET

TULSA, OKLAHOMA

CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.

- 1. APPROVE THE MINUTES OF THE COMBINED FEBRUARY 16, 2017 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA**

- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.**
 - C.E.O. REPORT
 - FINANCE REPORT
 - MARKETING REPORT

 - 2.B. APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF TULSA (CITY) AND TULSA AIRPORTS IMPROVEMENT TRUST REGARDING ALLOCATION OF AIRPORT REVENUES TO THE CITY FOR SERVICES PERFORMED BY THE CITY IN SUPPORT OF THE AIRPORT FOR FY2017-2018 IN THE AMOUNT OF \$50,539.00, EFFECTIVE JULY 1, 2017 – TUL/RVS.**

 - 2.C. APPROVE AMENDMENT TO THE FY2016-2017 SCHEDULE OF RATES, FEES AND CHARGES TO REFLECT AN INCREASE OF \$2.00 TO THE DAILY MAXIMUM CHARGE FOR USE OF THE GARAGE, SHUTTLE LOT, AND VALET PARKING FACILITIES, EFFECTIVE APRIL 1, 2017 – TUL.**

 - 2.D. APPROVE AMENDMENT TO THE TRANSPORTATION SECURITY CLEARINGHOUSE SERVICES AGREEMENT FOR RAP BACK – TUL.**

 - 2.E. APPROVE PURCHASE ORDER WITH KELLY-MOORE PAINT COMPANY, INC. FOR THE PURCHASE OF A PAINT MACHINE IN THE AMOUNT OF \$28,278.00 – TUL.**

 - 2.F. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD MEETING ON FEBRUARY 16, 2017 – TUL.**

3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.

~ NO ITEMS.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

4.A. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH HANGAR 19, LLC TO EXERCISE THE SECOND OF THREE (3) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE APRIL 1, 2017 – TUL.

4.B. APPROVE COLLATERAL ASSIGNMENT FROM SOUTH TULSA HANGARS, LLC TO SHARP MORTGAGE COMPANY, A LIMITED PARTNERSHIP, TO BE EFFECTIVE UPON CLOSING BUT NO LATER THAN THIRTY (30) DAYS AFTER APPROVAL – RVS.

REQUIRED HANGAR INSPECTIONS (ASSIGNMENT OF SUBLEASE, NEW SUBLEASE AND EXERCISE OF OPTIONS TO EXTEND THE TERM) HAVE BEEN CONDUCTED FOR THE FOLLOWING AGENDA ITEMS AND NO MAINTENANCE ISSUES CURRENTLY EXIST.

4.C. APPROVE ACKNOWLEDGMENT AND CONSENT (LOT 5, BLOCK 14, NORTHEAST HANGAR DEVELOPMENT) WITH KEN WOODHEAD, JR. REVOCABLE TRUST (KEN WOODHEAD), DATED OCTOBER 15, 1997, TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE APRIL 5, 2017 – RVS.

4.D. APPROVE SUBLEASE AGREEMENT (LOT 1, BLOCK 11, NORTHEAST HANGAR DEVELOPMENT) WITH DALE AND PAMELA CUCKLER FOR FIFTEEN (15) YEARS WITH TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM AT THE STANDARD RATE, EFFECTIVE APRIL 1, 2017 – RVS.

4.E. APPROVE ASSIGNMENT OF SUBLEASE AGREEMENT AND ACKNOWLEDGMENT AND CONSENT TO ASSIGNMENT OF SUBLEASE AGREEMENT (LOT 7, BLOCK 11, NORTHEAST HANGAR DEVELOPMENT-RVS) FROM ADRIAN A. HALE, AS TRUSTEE OF THE ADRIAN A. HALE TRUST, DATED NOVEMBER 7, 1997, TO ROCKI WALKER, EFFECTIVE UPON APPROVAL – RVS.

5. OTHER TAIT BUSINESS.

6. APPROVE THOSE ITEMS FROM THE MARCH 9, 2017 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.

7. **APPROVE TAIT EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(4) FOR THE PURPOSES OF COMMUNICATION BETWEEN THE TRUSTEES AND COUNSEL CONCERNING PENDING INVESTIGATION(S), CLAIM(S), ACTION(S) OR LITIGATION INCLUDING, BUT NOT LIMITED TO: A.) SOUTHWEST AVIATION SPECIALTIES, LLC (LOT 1, BLOCK 6 AND LOT 12, BLOCK 6, SOUTHWEST COMMERCIAL AREA, RVS); AND B.) FRANK MONTERO DBA A.A., INC. VS. TULSA AIRPORT AUTHORITY A/K/A T.A.I.T. – T.A.A., DISTRICT COURT OF TULSA COUNTY, STATE OF OKLAHOMA, CASE NO. CV-2014-00072 AND FRANK MONTERO VS. TULSA AIRPORT AUTHORITY, A/K/A T.A.I.T., CASE NO. CV-2014-924.**

9. **ADJOURN.**

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY MARCH 8, 2017.