

AMENDED NOTICE and AGENDA

**Combined Meeting of
TULSA AIRPORTS IMPROVEMENT TRUST - SPECIAL MEETING
and TULSA AIRPORT AUTHORITY - REGULAR MEETING**

THURSDAY ~ AUGUST 3, 2017 ~ 10:00 a.m.

AIRPORT CONFERENCE ROOM #A211
TULSA INTERNATIONAL AIRPORT
7777 EAST APACHE STREET
TULSA, OKLAHOMA

CALL COMBINED MEETING OF THE TRUSTEES OF THE TULSA AIRPORTS IMPROVEMENT TRUST AND MEETING OF THE MEMBERS OF THE TULSA AIRPORT AUTHORITY TO ORDER.

- 1. APPROVE THE MINUTES OF THE COMBINED JUNE 29, 2017 SPECIAL MEETING OF TAIT AND THE REGULAR MEETING OF TAA.**

- 2. FINANCIAL AND OPERATING.**
 - 2.A. RECEIVE AND FILE OPERATING REPORTS – TUL/RVS.
 - C.E.O. REPORT
 - FINANCIAL REPORT
 - MARKETING REPORT

 - 2.B. APPROVE AIRPORT MASTER PLAN – TUL

 - 2.C. APPROVE TAIT INVESTMENT POLICY TO GUIDE THE INVESTMENT OF TAIT FUNDS – TUL/RVS.

 - 2.D. APPROVE SUPPORT OF THE CITY OF TULSA’S VISION 2025 ECONOMIC DEVELOPMENT PACKAGE FOR THE OKLAHOMA AIR NATIONAL GUARD 138TH FIGHTER WING MISSION TRAINING CENTER TO BE CONSTRUCTED AT TULSA INTERNATIONAL AIRPORT – TUL.

 - 2.E. ACCEPT PENDING FAA AIP GRANT(S) (TAXIWAY J SOUTH AND RUNWAY 8/26 INCURSION MITIGATION PROJECT) IN AN AGGREGATE AMOUNT NOT-TO-EXCEED \$15,000,000.00 – TUL.

 - 2.F. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH UNISON CONSULTING, INC. TO EXERCISE THE THIRD OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE AUGUST

 - 2.G. ACCEPT BID AND APPROVE CONTRACT (ELEVATOR/ESCALATOR SERVICE AGREEMENT) WITH SCHINDLER ELEVATOR CORPORATION, THE LOWEST RESPONSIBLE BIDDER, FOR ONE (1) YEAR IN AN AMOUNT NOT-TO-EXCEED \$152,400.00 WITH FOUR (4) ONE-YEAR RENEWAL OPTIONS, EFFECTIVE AUGUST 10, 2017 – TUL.

- 2.H. APPROVE OPERATING AGREEMENT WITH LYFT, INC. FOR THE PROVISION OF TRANSPORTATION NETWORK COMPANY SERVICES AT THE AIRPORT – TUL.
- 2.I. APPROVE AMENDMENT NO. 1 TO ATTORNEY ENGAGEMENT AGREEMENT WITH CONNER & WINTERS, LLP (GARY BETOW) FOR PROFESSIONAL LEGAL SERVICES REQUIRING SPECIALIZED FINANCIAL TRANSACTION EXPERTISE IN AN AMOUNT NOT-TO-EXCEED \$5,000.00 – TUL.
- 2.J. APPROVE AGREEMENT WITH SIGMA SOLUTIONS, INC. FOR PURCHASE AND INITIAL CONFIGURATION OF AN ARUBA WI-FI SYSTEM IN AN AMOUNT NOT-TO-EXCEED \$56,000.00 – TUL/RVS.
- 2.K. RATIFY AND APPROVE TULSA AIRPORTS ADVERTISING AGREEMENTS EXECUTED BY TAIT ADVERTISING SALES MANAGER SINCE THE DATE OF THE LAST BOARD APPROVAL ON JUNE 29, 2017 – TUL.
- 3. CAPITAL IMPROVEMENT CONTRACTS, AMENDMENTS, CHANGE ORDERS, OR OTHER ACTION.**
 - 3.A. RESERVED. ~NO ITEMS.**
 - 3.B. CONTRACTS.**
 - 3.B.1. ACCEPT BID AND APPROVE CONTRACT (QUICK TURN AROUND (QTA) BUILDINGS PROJECT) WITH MAGNUM CONSTRUCTION, INC. IN THE AMOUNT OF \$2,279,000.00 – TUL.
 - 3.B.2. ACCEPT BID AND APPROVE CONTRACT (TAXIWAY J SOUTH AND RUNWAY 8/26 INCURSION MITIGATION PROJECT) WITH INTERSTATE HIGHWAY CONSTRUCTION INC., THE LOWEST RESPONSIBLE BIDDER, IN AN AMOUNT NOT-TO-EXCEED \$14,956,109.15, SUBJECT TO RECEIPT OF FAA GRANT(S) – TUL.
 - 3.C. CONTRACT AMENDMENTS. ~ NO ITEMS.**
 - 3.D. CHANGE ORDERS.**
 - 3.D.1. APPROVE CHANGE ORDER NO. 1 (UPGRADE AIRFIELD GUIDANCE SIGNS PROJECT-PHASE III) WITH THIRD GENERATION ELECTRIC, INC. IN THE AMOUNT OF -\$824.80 – RVS.
 - 3.D.2. APPROVE CHANGE ORDER NO. 20 (RENTAL CAR READY RETURN FACILITY PROJECT) WITH CROSSLAND CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF -\$9,200.00 – TUL.
 - 3.D.3. APPROVE CHANGE ORDER NO. 1 (SCHWAB HALL RENTAL CAR FACILITIES PROJECT) WITH FLINTCO, LLC, INC. IN THE AMOUNT OF \$0.00 – TUL
 - 3.E. CHANGE OF QUANTITIES. ~NO ITEMS.**

3.F. OTHER CONTRACT ACTION.

3.F.1. ACCEPT PROJECT AND APPROVE FINAL PAYMENT (RENTAL CAR READY RETURN FACILITY PROJECT) WITH CROSSLAND CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$666,601.11 (ORIGINAL CONTRACT AMOUNT: \$26,022,578.40; TOTAL CHANGE ORDERS: \$897,561.58, 3.45%; TOTAL CHANGE OF QUANTITIES: \$102,705.00, .39%; TOTAL PERCENT CHANGE: 3.84%; TOTAL COST: \$27,022,844.98) – TUL.

4. CONTRACTS, LEASES, LICENSES OR OTHER ACTION.

4.A. APPROVE LICENSE AGREEMENT WITH TARGETED CONTENT MARKETING, LLC DBA TCM CREATIVE (JONATHAN COUSSENS) FOR FILMING AT TUL ON (OR ABOUT) SEPTEMBER 13, 2017 FOR ONE (1) DAY, EFFECTIVE UPON APPROVAL – TUL.

4.B. APPROVE RENEWAL OF LICENSE AGREEMENT WITH QUICKFLIGHT, INC. FOR ONE (1) YEAR AT THE STANDARD RATE, EFFECTIVE OCTOBER 1, 2017 – TUL.

4.C. APPROVE ACKNOWLEDGMENT AND CONSENT WITH NEWZOOM, INC. DBA ZOOMSYSTEMS (MELISSA JONES) TO EXERCISE THE FOURTH OF FOUR (4) ONE-YEAR OPTIONS TO EXTEND THE TERM OF THE AGREEMENT, EFFECTIVE SEPTEMBER 15, 2017 – TUL.

4.D. APPROVE ACKNOWLEDGMENT AND CONSENT WITH MARILYN L. ILIFF, SUCCESSOR TRUSTEE OF THE CHARLES E. ILIFF LIVING TRUST, DATED JULY 28, 2010, TO EXERCISE THE FINAL OPTION TO EXTEND THE TERM OF THE SUBLEASE FOR TEN (10) YEARS AT THE STANDARD RATE, EFFECTIVE JUNE 23, 2017 – TUL.

4.E. APPROVE ACKNOWLEDGMENT AND CONSENT (NON-SIGNATORY AIR CARGO LICENSE AGREEMENT) WITH AMERIFLIGHT, LLC TO EXERCISE THE SECOND OF TWO (2) ONE-YEAR OPTIONS AT THE STANDARD RATE, EFFECTIVE JULY 01, 2017 – TUL.

4.F. APPROVE SUBLEASE AGREEMENT WITH NAVISTAR, INC., AT THE MARKET RATE, WITH ONE OPTION TO EXTEND THE TERM OF THE AGREEMENT FOR AN ADDITIONAL FIVE (5) YEARS, EFFECTIVE SEPTEMBER 1, 2017 THROUGH DECEMBER 31, 2020 – TUL.

4.G. APPROVE LICENSE AGREEMENT WITH TULSA CHARITY FIGHT NIGHT, DBA TULSA CHARITY FLIGHT NIGHT FOR A FUNDRAISING EVENT AT R. L. JONES, JR. AIRPORT ON THE EVENING OF SEPTEMBER 14, 2017 – RVS.

4.H. POSSIBLE ACTION TO APPROVE TERMINATION OF SUBLEASE AGREEMENT WITH DANIEL F. CAREY (LOT 1A, BLOCK 1A, NORTHWEST HANGAR AREA – RVS, SUBLEASE EFFECTIVE APRIL 1, 2010), EFFECTIVE UPON APPROVAL, IF LESSEE HAS FAILED TO CURE INFRACTIONS IDENTIFIED IN NOTICE OF DEFAULT APPROVED BY TAIT ON MAY 12, 2017 – RVS.

- 4.I. APPROVE ACKNOWLEDGEMENT AND CONSENT WITH CHRISTIANSEN AVIATION, INC. (BRYAN CHRISTIANSEN) (LOT 10, BLOCK 3, SOUTHWEST COMMERCIAL AREA) TO EXERCISE THE FIVE-YEAR OPTION TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 15, 2017 – RVS.
- 4.J. APPROVE ACKNOWLEDGMENT AND CONSENT WITH DOUGLAS VINCENT (LOT 12, BLOCK 9, NORTHEAST HANGAR DEVELOPMENT) TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE SEPTEMBER 1, 2017 – RVS.
- 4.K. APPROVE ACKNOWLEDGMENT AND CONSENT WITH WILLIAM R. KENNEDY (LOT 5, BLOCK 16, NORTHEAST HANGAR DEVELOPMENT) TO EXERCISE THE SECOND OF TWO (2) FIVE-YEAR OPTIONS TO EXTEND THE TERM OF THE SUBLEASE AT THE STANDARD RATE, EFFECTIVE JULY 1, 2017 – RVS.
- 4.L. APPROVE ASSIGNMENT OF SUBLEASE AGREEMENT AND ACKNOWLEDGMENT AND CONSENT TO ASSIGNMENT OF SUBLEASE AGREEMENT (LOT 1, BLOCK 1B, NORTHWEST HANGAR AREA) FROM THE DOUG AND TERESA REDDING TRUST, DATED JANUARY 13, 2014, TO WENDELL D. AND DIANA S. BARNES, EFFECTIVE UPON APPROVAL – RVS.
- 4.M. APPROVE SETTLEMENT AGREEMENT WITH SOUTHWEST AVIATION SPECIALTIES, LLC IN THE MATTER OF SOUTHWEST AVIATION SPECIALTIES, LLC VS. TULSA AIRPORTS IMPROVEMENT TRUST, DISTRICT COURT OF TULSA COUNTY, OKLAHOMA, CASE NO. CJ-2016-0547.
- 4.N. APPROVE SUBLEASE AGREEMENT WITH SOUTHWEST AVIATION SPECIALTIES, LLC (LOT 1, BLOCK 6, SOUTHWEST COMMERCIAL AREA) FOR A TERM COMMENCING JANUARY 21, 2016 AND EXPIRING JULY 31, 2021 – RVS.
5. **OTHER TAIT BUSINESS.**
6. **TAA BUSINESS.**
7. **APPROVE THOSE ITEMS FROM THE AUGUST 3, 2017 SPECIAL MEETING OF TAIT WHICH SHOULD BE CONSIDERED BY TAA.**
8. **APPROVE TAIT EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(4) FOR THE PURPOSES OF COMMUNICATION BETWEEN THE TRUSTEES AND COUNSEL CONCERNING PENDING INVESTIGATION(S), CLAIM(S), ACTION(S) OR LITIGATION INCLUDING, BUT NOT LIMITED TO: A.) SOUTHWEST AVIATION SPECIALTIES, LLC (LOT 1, BLOCK 6 AND LOT 12, BLOCK 6, SOUTHWEST COMMERCIAL AREA, RVS); AND B.) FRANK MONTERO DBA A.A., INC. VS. TULSA AIRPORT AUTHORITY A/K/A T.A.I.T. – T.A.A., DISTRICT COURT OF TULSA COUNTY, STATE OF OKLAHOMA, CASE NO. CV-2014-00072 AND FRANK MONTERO VS. TULSA AIRPORT AUTHORITY, A/K/A T.A.I.T., CASE NO. CV-2014-924.**

9. ADJOURN.

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY LISA MARTIN AT (918) 838-5000 BY AUGUST 2, 2017.